

# AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING(S)

MEETING DATE(S): APRIL 17 & 21, 2025

FROM: KURT KETTENACKER, IT MANAGER

FOR: ACTION X DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## RESOLUTION 2025-06 ~ APPROVING GOVERNING BODY RESOLUTION FOR AUTHORIZED AGENTS FOR THE STATE & LOCAL CYBERSECURITY GRANT PROGRAM

### STAFF RECOMMENDATION

Adopt Resolution 2025-06 authorizing the following positions within Mission Springs Water District to apply for federal disaster assistance on behalf of the District: General Manager, Assistant General Manager, Director of Finance, Director of Operations.

### SUMMARY

In September 2024, MSWD applied for a subrecipient grant through CalOES to improve the District's cybersecurity posture. MSWD was selected as a subrecipient and awarded \$246,150 in grant funding with no match requirement. The grant requires the board to pass a new Governing Body Resolution.

### ANALYSIS

CalOES requires that the governing body of applicant organizations pass a resolution designating which positions within the organization are authorized to apply for disaster assistance aid on its behalf. This resolution ensures that only specified individuals can represent the District in the application process, streamlining the process and maintaining accountability. By clearly defining these roles, the District can effectively manage cybersecurity funding requests and ensure that applications are submitted by individuals with the proper authority.

| FINANCIAL DATA  |   |  |
|---|---|--|
| Cost Associated with this action:   | \$0                                     |  |
| Current FY cost:  | \$0                                     |  |
| Future FY cost:   | \$0                                     |  |
| Is it covered in current year budget:   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            |
| Budget adjustment needed:   | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> |
| If yes, year needed:  | NA                                      |  |
| All previous contracts including dates, amounts and board approvals are attached or have been made available. |   |  |
| FUNDING SOURCES   |   |  |
| Source of funds:  | N/A                                     |  |
| BID/Job#  | N/A                                     |  |
| Current BID/Job balance   | N/A                                     |  |
| Balance remaining if approved:  | N/A                                     |  |

This resolution is procedural in nature and will be provided to the District's assigned CalOES grant analyst to be used in the setup and administration of MSWD's grant award.

### FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

Approving the Governing Body Resolution has no fiscal impact. However, if the resolution is not passed, the District would forfeit \$246,150 in grant funding. This action aligns with Strategic Plan Smart Goal 6.1 - Embracing technological solutions that align the District with industry best practices and modern standards.

### ATTACHMENTS

Governing Body Resolution Form – SLCGP Grant