

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETINGS

**MEETING DATE(S):** JANUARY 16 & 21, 2025

**FROM:** ERIC WECK P.E., ENGINEERING MANAGER

**FOR:** ACTION  X  DIRECTION       INFORMATION     



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## CONTRACT AMENDMENT NO. 1 WITH TOM DODSON & ASSOCIATES FOR ON-CALL ENVIRONMENTAL CONSULTING FOR THE MISSION SPRINGS WATER DISTRICT SOLAR PROJECT

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### STAFF RECOMMENDATION

Authorize the General Manager to approve Contract Amendment No. 1 with Tom Dodson and Associates in the amount of \$54,000 for the preparation of necessary CEQA studies, biological surveys and modeling for the Solar Improvement Project, with a 10% contingency in the amount of \$5,400 for a not to exceed contract total amount of \$134,400.

### SUMMARY

Currently, Tom Dodson & Associates (TDA) provides service under an On-Call Consulting Services Contract with Mission Springs Water District (District) in the amount of \$75,000. The contract allows TDA to perform necessary professional environmental services, expertise and consultation for a wide variety of improvement projects the District is currently working on and addresses environmental and biological aspects to those projects. Contract Amendment No. 1 in the amount of \$54,000 is necessary to allow TDA to complete environmental studies and analysis pertaining to the Solar Improvement Project, which ultimately seeks to construct photovoltaic systems at several District sites, thus providing approximately 4MW of renewable energy. Contract Amendment No. 1 also allows for \$5,400 in contingencies.

### ANALYSIS

At the September 16, 2024, Board of Directors meeting, the Board authorized the District to enter into a Power Purchase Agreement (PPA) and Solar Facility Lease Agreement with Trident Mission Springs, LLC to design, build and construct 4 MW of renewable solar energy comprising several District well sites. Concurrent to the design phase of the project, environmental studies (biological, cultural resources, air quality etc.) are needed to secure CEQA compliance which includes meetings and public hearings. Authorizing Amendment #1 with TDA will allow work to begin on the required environmental studies.

FINANCIAL DATA		
Cost Associated with this action:	\$59,400	
Current FY cost:	\$26,341	
Future FY cost:	\$134,400	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Capital	
BID/Job#	Multiple	
Current BID/Job balance	\$48,658	
Balance remaining if approved:	\$108,058	

### STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact to the District, as costs for professional environmental services are included in the current budget. This action is consistent with Strategic Plan Smart Goal 4.3: Maintain and renew assets while facilitating strategic Capital Improvements.

### ATTACHMENTS

On-Call Professional General Engineering Services – Original Contract  
Contract Amendment No. 1