

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETINGS
MEETING DATE(S): NOVEMBER 13 & 17, 2025
FROM: DANNY FRIEND – DIRECTOR OF OPERATIONS
FOR: ACTION X DIRECTION _____ INFORMATION _____

AWARD OF CONTRACT AMENDMENT NO. 1 TO KENWOOD ENERGY FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE POWER PURCHASE AGREEMENT

STAFF RECOMMENDATION

Authorize the General Manager to execute Amendment No. 1 to the contract with Kenwood Energy, increasing the contract amount by \$80,227.11 for a revised not-to-exceed total of \$180,774.63. This amendment provides for professional engineering services, including construction management support for the Power Purchase Agreement with Trident Mission Springs LLC, and authorizes the General Manager to do all things necessary to complete the project.

SUMMARY

Kenwood Energy has been supporting MSWD in the development, contracting, and performance design of MSWD’s Solar Power Purchase Project. Amendment No. 1 will increase the contract by \$80,227.11, resulting in a new total amount of \$180,774.63 for services related to this project

ANALYSIS

On October 21, 2024, MSWD and Trident Mission Springs LLC amended the PPA and Lease Agreement to clarify operational procedures for each solar facility. Kenwood Energy will continue to provide support through the end of construction, including review of RFIs, invoices, change orders, and participation in construction meetings. Kenwood Energy will provide ongoing support services to MSWD through the end of construction, which is scheduled to be completed by June 30, 2026. Support services include but are not limited to; review of requests for information (RFI), invoices, and change order (CO) requests; attendance at weekly construction meetings and on-site meetings for punch list and operational troubleshooting.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost to design, build, operate, and maintain the project will be borne by Trident. The cost of this action will be covered by Job No. 11776 and will be evaluated during the FY 2025-26 mid-year budget process for any necessary adjustments. This action is consistent with Strategic Plan Goal 5.1 - Increase Use of Sustainable Energy Sources and Optimize Efficiencies.

ATTACHMENTS

- Attachment A – Contract Amendment No. 1
- Attachment B – Original Contract Agreement

FINANCIAL DATA		
Cost Associated with this action:	\$80,227.11	
Current FY cost:	\$80,227.11	
Future FY cost:	\$0.00	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	201/301	
BID/Job#	11776	
Current BID/Job balance	\$226,382.16	
Balance remaining if approved:	\$146,155.05	