



# BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, January 17, 2023 at 3:00 PM  
Via Teleconference – No Live Attendance

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## CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

## PLEDGE OF ALLEGIANCE

Led by President Martin

## ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith  
Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Marion Champion, Amanda Lucas, Arturo Ceja, Carol Morin, Claudia Lopez,  
Danny Friend, Eric Weck, Jeff Nutter, Lorenzo Soto, Fernando Ruelas, Brian Macy, Arden Wallum, Kurt  
Kettenacker, Dori Petee

## PUBLIC INPUT

No public input

## PRESENTATION

### 2023 CALENDAR DRAWING CONTEST - PRESENTATION OF AWARDS

Marion Champion presented the top three award winners of the MSWD Calendar Drawing Contest.

## EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

The Board recognized the following employees:

#### NEW HIRES

Fernando Ruelas III	Field Operations Technician I
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#### ANNIVERSARIES

Lorenzo Soto	Field Operations Technician I	5 Years
Arturo Ceja	Director of Finance and Accounting	11 Years

## ACTION ITEMS

**RESOLUTION 2023-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS  
WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION  
OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE**

**TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD JANUARY 23, 2023 - FEBRUARY 22, 2023, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

The Board approved Resolution 2023-01, continuing teleconferencing meetings for the period of January 23, 2023 - February 22, 2023.

**Motion made by Vice President Sewell, Seconded by Director Duff.**

**Voting Yea:** President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

**APPOINTMENTS TO BOARD STANDING COMMITTEES**

President Martin made the following standing committee appointments.

	2023 Committees	
	Chairperson	Member
Executive	Martin	Sewell
Engineering	Mayrhofen	Duff
Finance	Duff	Griffith
Human Relations	Sewell	Martin
Public Affairs	Griffith	Sewell

**AFFILIATION LISTING**

The Board reviewed, updated, and approved the Board Affiliation Listing.

**FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.**

The Board authorized the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2023, to January 31, 2024.

**Motion made by Director Mayrhofen, Seconded by Director Griffith.**

**Voting Yea:** President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

**MID-YEAR OPERATING BUDGET REPORT AND FY 2022/23 CAPITAL BUDGET AND CONTINUING APPROPRIATIONS**

The Board approved the Mid-Year Operating Budget Report and FY 2022/23 Capital Budget and Continuing Appropriations.

**Motion made by Vice President Sewell, Seconded by Director Mayrhofen.**

**Voting Yea:** President Martin, Vice President Sewell, Director Griffith, Director Mayrhofen

**Voting Nay:** Director Duff

**RESOLUTION 2023-02 - MSWD REGIONAL WATER RECLAMATION FACILITY - INSTALLMENT PURCHASE AGREEMENT**

The Board approved Resolution 2023-02 authorizing the General Manager to execute an Agreement

for a Line of Credit with Wells Fargo National Association in the amount of \$15,000,000 with a not to exceed fixed interest rate of 4.5%.

**Motion made by Director Griffith, Seconded by Vice President Sewell.**

**Voting Yea:** President Martin, Vice President Sewell, Director Griffith

**Voting Nay:** Director Duff, Director Mayrhofen

## DISCUSSION ITEMS

### MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add

### CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE

Nothing further to add

## CONSENT AGENDA

**Motion made by Vice President Sewell, Seconded by Director Griffith.**

**Voting Yea:** President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

### APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

December 15, 2022 - Study Session

December 19, 2022 - Board Meeting

### REGISTER OF DEMANDS

The register of demands totaling \$4,706,351.85

## REPORTS

### DIRECTOR'S REPORTS

Director Griffith reported he attended the following events: 12/13 CVWD Board Meeting, 12/20 DWA Board Meeting

President Martin reported he attended the following events: 12/3 Women's Club Black & White Dinner, 12/6 DHS City Council Meeting, 12/8 State of the County, 12/12 DVBA Board Meeting, 12/14 Tribal Water Authority Meeting, 12/16 DVBA Charity Luncheon,

### GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Financial Report
- B. Public Affairs Report

Marion Champion extended a personal invitation to the Board Members for Water 101 this Thursday.

**COMMENTS**

**DISTRICT COUNSEL COMMENTS**

No comments

**DIRECTOR COMMENTS**

Director Mayrhofen asked a question to General Manager Wallum about the aquifer and noted that although the reservoirs are filling up, we still need to conserve water. Lastly, he noted that he and Director Duff still need a tour of the Horton Wastewater Treatment Plant.

Vice President Sewell noted that he, unfortunately, cannot attend Water 101.

Director Griffith noted three events taking place on Thursday.

Director Duff commented on the new recycling program introduced by the City and noted she would like to see some outreach on how to keep the water protected during this process.

President Martin announced that prior to tonight’s City Council Meeting, the council will be honoring our outgoing Board Member, Nancy Wright.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 4:31 PM.

Respectfully,

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Arden Wallum  
Secretary of the Board of Directors