

AGENDA STAFF REPORT



MEETING NAME: BOARD OF DIRECTORS SPECIAL MEETING -
WORKSHOP

MEETING DATE(S): AUGUST 9, 2023

FROM: MARION CHAMPION, GOVERNMENT & PUBLIC
AFFAIRS MANAGER

FOR: ACTION DIRECTION INFORMATION

STRATEGIC PLANNING SERVICES CONSULTANT SUBMITTALS, PRESENTATIONS, AND POSSIBLE SELECTION

SUMMARY

The District's Strategic Plan was last updated in 2017. Since then, the cost to produce local water and collect and treat wastewater has increased due to inflation and an ever-expanding regulatory environment. Navigating existing challenges and maximizing the organization's capacity to adapt starts with identifying the MSWD Board of Directors' vision, priorities, and philosophy through strategic planning. This process will, in turn, allow the Board and staff to complete the Water and Sewer Master Plans and fully develop a Long Range Financial Plan.

ANALYSIS

On June 14, 2023, MSWD released a Request for Qualifications on PlanetBids requesting responses from interested and qualified firms through a Statement of Qualifications for Strategic Planning Services. On July 14, 2023, MSWD began reviewing the five (5) submittals it had received. Based on the scoring and ratings made by District staff, the top three (3) firms were asked to participate in an interview process, which includes a short presentation to the Board.

FISCAL IMPACT

Costs associated with the strategic planning process will be covered through the FY2023-24 Operating Budget as part of outside services.

ATTACHMENTS

MSWD Strategic Plan 2023_FINAL RFQ

CV Strategies RFQ Response

Raftelis RFQ Response

Woodard & Curran RFQ Response