

# AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): OCTOBER 12 & 16, 2023

FROM: DANNY FRIEND, DIRECTOR OF OPERATIONS

FOR: ACTION   X   DIRECTION        INFORMATION       

## FIRST AMENDMENT TO CONTRACT AGREEMENT WITH WALTON MOTORS & CONTROLS, INC. FOR MOTOR REWIND/REPAIRS FOR WATER PRODUCTION WELL & BOOSTER PUMP MOTORS FOR 2023-2024

### STAFF RECOMMENDATION

Authorize the Interim General Manager to amend the contract agreement with Walton Motors & Controls, Inc. for the Motor Rewind/Repairs for Water Production Well and Booster Pump Motors for 2023-2024. The amendment would increase the contract amount by \$50,000 from \$50,000 to a not to exceed amount of \$100,000 and authorize the Interim General Manager to do all things necessary to complete the project.

### SUMMARY

The District contracted with Walton Motors & Controls, Inc. (Walton) in August 2023 for well and booster station motor testing and repair services. Unexpected motor failures at Well 24 and the Valley View Booster Station have depleted the contract budget, leaving approximately \$6,570 for the remainder of the contract term. The attached contract describes the scope of work for all services.

### ANALYSIS

Amendment No. 1 increases the contract amount by \$50,000 (new contract total: \$100,000) and enables staff to use Walton for any future motor repair services as needed. Staff does not have any motor repair work planned, nor anticipate any repairs for the remaining 2023-2024 contract term; however, requests the amendment to prepare for any unforeseen emergencies.

### FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

All work authorized under this contract is funded by various cost centers in the FY 2023-2024 operating budget approved by the Board.

### ATTACHMENTS

- Contract Amendment No. 1
- Original 2023-2024 Contract (a similar contract was issued in FY 2022-2023)

FINANCIAL DATA		
Cost Associated with this action:	\$100,000.00	
Current FY cost:	\$50,000.00	
Future FY cost:	\$0.00	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	201/206	
BID/Job#	857/853	
Current BID/Job balance	\$319,610.00	
Balance remaining if approved:	\$269,610.00	