



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, April 17, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Director Duff

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith
Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Jeff Nutter, Marion Champion, Lisa Pelton, Amanda Lucas, April Scott, Lee Boyer, Oriana Hoffert, Eric Weck, Rachel Pust, Chad Finch, Adam Wagner, Rita Huber, Arden Wallum, Dori Petee, Brian Macy, Danny Friend, Arturo Ceja, Kurt Kettenacker

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

Maria Dubois addressed the Board regarding the need for sewers in her area.

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

The Board acknowledged the following employees:

NEW HIRES

Julio Martinez

Field Operations Technician II

ANNIVERSARIES

Adam Wagner	Water Production Operator I	1 Year
Jacob Mosqueda	Wastewater Treatment Plant Operator I	1 Year
Lisa Pelton	Customer Service Rep II	20 Years
Don Mathein	Field Services Supervisor	27 Years

ACTION ITEMS**PUBLIC HEARING (MONDAY, 4/17/2023)****RESOLUTION 2023-06 - TO COLLECT SEWER FEES ON TAX ROLL**

The Board adopted Resolution 2023-06, electing to collect sewer user fees on the tax roll under California Health and Safety Code Section 5470 et. seq.

Arturo Ceja presented the staff report to the Board. The sewer charges for approximately 9,000 accounts (residential only) are proposed to be added to the annual property tax rolls and collected from the County of Riverside along with the property taxes. These charges will be received by the District from the County annually in January and May. Customers do have the opportunity to prepay these fees to the District, no later than June 30, 2023, in lieu of them going on the tax roll. The District has been collecting fees this way for the last six years.

There was no public who wished to make public comment. President Martin closed the public hearing.

Motion made by Vice President Sewell, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff

Voting Nay: Director Mayrhofen

RESOLUTION 2023-07 - REQUEST BOARD AUTHORIZATION TO MOVE FROM LEVEL 2 TO LEVEL 1 OF THE MSWD WATER SHORTAGE CONTINGENCY PLAN

The Board adopted Resolution 2023-07, authorizing the District to move from Level 2 to Level 1 of the MSWD Water Shortage Contingency Plan.

Brian Macy presented this item. If the Board does not act on this item, the emergency regulations will sunset on June 10, 2023. Other Coachella Valley agencies have elected to end the regulations immediately.

Motion made by Director Griffith, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

ACCEPT SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2022

The Board reviewed and accepted the audited single audit report as presented by Rogers, Anderson, Malody & Scott, LLP.

Arturo Ceja provided some additional comments on this single audit. The report provided is an examination of the single audit and this is sufficient to submit to the State. The report showed no issues or findings.

Motion made by Director Griffith, Seconded by Vice President Sewell.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

DISCUSSION ITEMS**NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter of TKE presented an update on the construction progress.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

Nothing further to add

CONSENT AGENDA

Director Duff asked to pull the register of demands for discussion. Approval of this item was taken on a separate vote.

Motion made by Vice President Sewell, Seconded by Director Mayrhofen.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

Motion to approve Minutes & NOC

Motion made by Director Griffith, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

March 16, 2023 - Study Session

March 20, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$7,737,223.05

ACCEPTANCE OF THE ROOF REPAIRS, PLUMBING IMPROVEMENTS, AIR CONDITIONING AND ELECTRICAL UPGRADES FOR THE NORTH BUILDING IMPROVEMENT PROJECT AT THE HORTON WASTEWATER TREATMENT PLANT

The Board accepted the Roof Repairs, Plumbing Improvements, Air Conditioning and Electrical Upgrades for the North Building Improvement Project at the Horton Wastewater Treatment plant as complete and authorized the release of retention money held for PuroClean the the amount of \$1,624.00, Southwest Plumbing in the amount of \$1,820.25, Hi-Desert Air in the amount of \$912.50 and Cove Electric in the amount of \$1,797.28, thirty-five days after filing the Notice of Completion (NOC).

REPORTS

DIRECTOR'S REPORTS

Director Mayrhofen reported he attended the following events: 3/9 DVBA Public Officials Luncheon, 3/21 CSDA Webinar, 3/30 Senior Inspiration Luncheon

Vice President Sewell reported he attended the following events: 3/9 DVBA Public Officials Luncheon, 3/14 CVWD Board Meeting, 3/17 GCVCC Legislative Breakfast, 3/22 GCVCC Morning Mixer, 3/27 ACWA Region 9 Salton Sea Tour.

Director Duff reported she attended the following events: 3/9 CVCAN March Meeting, 3/14 DHS Planning Commission Meeting, 3/22 San Geronio Pass Regional Water Alliance Meeting.

Director Griffith reported he attended the following event: 3/7 DWA Board Meeting, 3/21 DWA Board Meeting, 3/28 CVWD Board Meeting

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Financial Report
- B. Public Affairs Report

Arturo Ceja presented the financial report for the period ending March 31, 2022.

Marion Champion presented the Public Affairs Report for the months of March and April.

COMMENTS**DISTRICT COUNSEL COMMENTS**

Nothing further to add.

DIRECTOR COMMENTS

Director Mayrhofen asked about some information he has yet to receive with relation to an email sent to the General Manager. He also asked for a copy of the letter being sent to customers regarding putting their sewer bills on the tax roll. He also mentioned a tour of the Desert Crest plant and noted this plant is not included in the landscapers contract for maintenance. Lastly, he made a motion for staff to look into employees to receive pet insurance. He was notified he can't make a motion on items not on the agenda.

Vice President Sewell noted, with regards to Director Mayrhofen's comment, the HR Committee meets on Thursday to review request from employees and if pet insurance is something they desire they can request it. He also announce the Big Heart Awards this Thursday and congratulated Mike Platt.

Director Duff commended the community as a whole for their conservation efforts.

Director Griffith noted that despite the drought restrictions being rolled back, residents still need to continue with their conservation efforts.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: General Manager

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in closed session on the above item, there was no reportable action taken.

ADJOURN

With no further business, President Martin adjourned the meeting at 5:30 PM.

Respectfully,

Arden Wallum
Secretary of the Board of Directors