

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING(S)

**MEETING DATE(S):** DECEMBER 9 & 16, 2024

**FROM:** DORI PETEE – EXECUTIVE ASSISTANT

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## ELECTION OF MSWD BOARD OFFICERS FOR 2025

### STAFF RECOMMENDATION

Proceed with the election of officers in the following order:

- President
- Vice President

### SUMMARY

At the Regular December Board meeting of each year, a new President and Vice President are elected for the coming year.

At the pleasure of the sitting President, the Clerk/Secretary may be asked to facilitate the process of calling for nominations. There is no second required for a given nomination.

After all nominations are received, the secretary will take a roll call vote for each name put forth in the order nominated.

After the President is elected, he/she will then commence with or ask the Secretary to commence with the election of Vice President in the same manner.

Newly elected positions will take effect January 1, 2025.

### ANALYSIS

The duties of the President is identified in In the CA Water Code, Section 30578, and Vice President duties are outlined in the MSWD Board Handbook, Section 5 (attached).

### FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

No fiscal impact.

### ATTACHMENTS

MSWD Board Handbook  
Election of Chair procedure

| FINANCIAL DATA  |                              |                             |
|---|------------------------------|-----------------------------|
| Cost Associated with this action:   | NA                           |                             |
| Current FY cost:  | NA                           |                             |
| Future FY cost:   | -0-                          |                             |
| Is it covered in current year budget:   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Budget adjustment needed:   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| If yes, year needed:  | NA                           |                             |
| All previous contracts including dates, amounts and board approvals are attached or have been made available. |                              |                             |
| FUNDING SOURCES   |                              |                             |
| Source of funds:  | NA                           |                             |
| BID/Job#  | NA                           |                             |
| Current BID/Job balance   | NA                           |                             |
| Balance remaining if approved:  | NA                           |                             |