

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS
MEETING DATE(S): DECEMBER 9 & 16, 2024
FROM: DANNY FRIEND – DIRECTOR OF OPERATIONS
FOR: ACTION X DIRECTION _____ INFORMATION _____



APPROVE CHANGE ORDER NO. 1 WITH L.O. LYNCH QUALITY WELLS & PUMPS, INC., FOR ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES

STAFF RECOMMENDATION

Authorize the General Manager to approve Change Order No. 1 with L.O. Lynch Quality Wells & Pumps, Inc. for the On-Call Well and Booster Maintenance and Repair Services contract. The change order would increase the contract amount by \$355,990.00, from \$150,000.00 to a not to exceed amount of \$505,990.00 and authorize the General Manager to do all things necessary to complete the project.

SUMMARY

The District currently has three contractors under on-call contracts for well and booster maintenance and repair services. These contracts cover routine and preventative maintenance and repairs for our wells, boosters, pumps, and motors. L.O. Lynch Quality Wells & Pumps, Inc. (L.O. Lynch) provided the lowest bid for the rehabilitation of Well 35. These necessary repairs exceed the original contract amount.

ANALYSIS

At the February 22, 2022, Board Meeting, L.O. Lynch was awarded a contract for well and booster maintenance and repair services. Change Order No. 1 increases the contract amount, enabling staff to complete the rehabilitation work at Well 35 and continue using L.O. Lynch for other well and booster repairs throughout the contract term. The bid amounts received from our on-call well contractors are as follows:

- L.O. Lynch: \$355,990.00
- Southwest Pump: \$455,511.00
- Legend Pump: \$1,657,280.00

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost for all work authorized under this contract is included within various approved operating and capital budgets. The expenses for this change order will be covered by capital job number 11741. This action aligns with Strategic Plan Goal 4.3 – Maintain and renew assets while facilitating strategic Capital Improvements.

ATTACHMENTS

Change Order No. 1 and Work Plan
Orig. Contract with RFP Scope of Work

FINANCIAL DATA		
Cost Associated with this action:	\$355,990	
Current FY cost:	\$0.00	
Future FY cost:	\$150,000	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	201 Water	
BID/Job#	11741	
Current BID/Job balance	\$ 2,670,651.94	
Balance remaining if approved:	\$ 2,314,661.94	