

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETINGS  
**MEETING DATE(S):** SEPTEMBER 12 & 16, 2024  
**FROM:** ARTURO CEJA – DIRECTOR OF FINANCE  
**FOR:** ACTION   X   DIRECTION        INFORMATION       



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## ACCEPT AMENDMENT TO CONTRACT WITH TIMMONS GROUP FOR THE COMPLETE DEPLOYMENT OF THE ARCGIS ENTERPRISE, UTILITY NETWORK, AND CITYWORKS

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### STAFF RECOMMENDATION

It is recommended that the Board accept and approve the Contract Amendment with Timmons Group for scope changes to the complete deployment of the ArcGIS Enterprise, Utility Network and Cityworks.

### SUMMARY

With the upcoming completion of the Nancy Wright Regional Water Reclamation Facility (Facility), General Manager Brian Macy wanted to take advantage of a brand new facility to implement a vertical asset program. With brand new capital assets with no previous data attached to them, it would be quite straight forward to add the Facility into a GIS system to test the data that is being implemented with the ArcGIS Enterprise System. Timmons Group agreed that this would be a great first start to the District's GIS program, however it deviated from the original contract timeline and process, requiring that a change order be submitted and approved.

Another change that is needed for the different components of this project are related to a new pronouncement by the Governmental Accounting Standards Board (GASB), No. 96. GASB 96 – Subscription-Based Information Technology Arrangements requires the the implementation, development, customization, testing and installation costs be capitalized. This requires that we change the associated costs with this project from operating to capital improvements until the program is launched.

### ANALYSIS

The District has requested a change from the original Timmons Group contract that resulted in different phases and implementation timelines. The District has also hired a GIS Specialist, allowing for the reduction of certain staffing augmentation costs that were included in the original contract. Additionally, in order to comply with GASB 96, the District will need to convert the operating expenses encumbered for this project and convert to capital projects.

### FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

These changes have no fiscal impact to the District, the cost for all work authorized under this contract has been included within the overall IT Operating Budget. The board approved cost for this project is the contract amount of \$849,596, plus a 10% contingency for a total of \$934,555.60.

### ATTACHMENTS

Contract Amendment for Timmons Group  
Original Timmons Group Contract  
GASB 96 Summary

FINANCIAL DATA		
Cost Associated with this action:	\$0	
Current FY cost:	\$500,000	
Future FY cost:	\$434,556	
Is it covered in current year budget:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	669, 11837, 11838 & 11869	
Current BID/Job balance	\$827,111	
Balance remaining if approved:	\$827,111	