



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, July 15, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Sewell called the meeting to order at 3:00 PM.

ROLL CALL

BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin
Director Amber Duff

BOARD MEMBERS ABSENT: Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Danny Friend, Arturo Ceja, Arthur Cabrera, Adrian Gaona, Cynthia Acosta, Michael Moore, Richard Andrade, Ryan Goodner-Belli, Will Whitten, Amanda Lucas, Eric Weck, Jeff Nutter, Kurt Kettenacker, April Scott, Dori Petee

PLEDGE OF ALLEGIANCE

Led by Director Martin

PUBLIC INPUT

No public input.

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

The Board acknowledged the following employees:

NEW HIRES

Richard Andrade	Field Operations Technician I
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ANNIVERSARIES

Adrian Gaona	Field Service Representative I	2 Years
Michael Moore	Field Operations Technician II	5 Years

ACTION ITEMS

RESOLUTION 2024-20 ~ CONFLICT OF INTEREST CODE UPDATE

The Board adopted Resolution 2024-20, amending the Mission Springs Water District Conflict of Interest Code.

Motion made by Director Duff, Seconded by Vice President Griffith.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

RESOLUTION 2024-21 ~ AMENDING THE CLASSIFICATION AND COMPENSATION PLAN FOR FY 2024-2025

The Board adopted Resolution 2024-21 amending the employee Classification and Compensation Plan for FY 2024-2025.

Nothing further to add. Action was taken at the Study Session

RESOLUTION 2024-22 ~ ADOPTING AN ADMINISTRATIVE CODE

The Board approved Resolution 2024-22 adopting an Administrative Code.

Motion made by Director Martin, Seconded by President Sewell.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

CONTRACT AMENDMENT NO. 1 WITH LAYNE CHRISTENSEN COMPANY FOR THE DOWNHOLE REHABILITATION OF WELL 42

The Board authorized the General Manager to execute Contract Amendment No. 1 with Layne Christensen Company for site work and well fitting for new Well 42 in the amount of \$234,000.00 from \$3,843,867.89 to \$4,077,867.89, augment the capital improvement budget for Job No. 11147 in the amount of \$234,000.00 from \$4,739,000.00 to \$4,973,000.00, and do all things necessary to complete the project.

Motion made by Director Martin, Seconded by Vice President Griffith.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

CONTRACT AMENDMENT NO. 2 WITH KYLE GROUNDWATER INC. TO DEVELOP A WELL-REHABILITATION PRIORITIZATION PROGRAM

The Board authorized the General Manager to execute Contract Amendment No. 2 with Kyle Groundwater, Inc. to Develop a Well Rehabilitation Prioritization Program in the amount of \$17,070.00 from \$73,206.00 to \$90,276.00 and do all things necessary to complete the project.

Motion made by Director Duff, Seconded by Vice President Griffith.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

CONTRACT AMENDMENT NO. 1 WITH LEGEND PUMP AND WELL SERVICE INC. AND CAPITAL PROJECT BUDGET AUGMENTATION FOR WELL 34 REHABILITATION

The Board authorized the General manager to execute Contract Amendment No. 1 with Legend Pump and Well Service Inc. for well 34 in the amount of \$30,000.00 from \$622,228.20 to \$652,228.20, augment the capital improvement budget for Job No. 11742 in the amount of \$50,000.00 from \$694,000.00 to \$744,000.00, and do all things necessary to complete the project.

Motion made by Director Martin, Seconded by Director Duff.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS, SEAT A TERM 2025 - 2027 SOUTHERN NETWORK

The Board reviewed, considered, and selected one (1) of the three (3) candidates nominated for Seat A - Southern Network and directed the General Manager to vote for the candidate of their choice.

The Board discussed the nominations and directed the GM to place a vote for Jason Dafforn.

CONTRACT AGREEMENTS WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

The Board authorized the General Manager to execute three contract agreements with TKE Engineering, Inc. for On-Call Professional General Engineering Services in the total amount of \$415,000.00 for FY 2024-25.

General Manager Macy noted this item has been broken into three contracts at the discretion of the Board.

Motion made by Vice President Griffith, Seconded by Director Martin.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

DISCUSSION ITEMS

NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

No update this month.

FRONT LOBBY DISCUSSION

General Manager Macy noted that the staff considered the comments made at the Study Session. They will continue to research and try to figure out ways to better serve our customers and, at the appropriate time, bring this back for further discussion.

CONSENT AGENDA

Motion made by Director Martin, Seconded by Vice President Griffith.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

June 5, 2024 - Special Meeting Workshop

June 13, 2024 - Study Session

June 17, 2024 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$3,057,299.09

REPORTS

DIRECTOR'S REPORTS

Director Martin reported attending the following meetings and events: 6/4 DHS City Council Meeting, 6/6 DVBA Legislative Meeting, 6/11 RivCo Board of Supervisors Meeting, 6/12 CVEP Morning Insights

Meeting, 6/24 CVAG General Assembly, 6/24 Agua Caliente Water Authority Meeting, 6/25 RivCo Board of Supervisors Meeting, 6/27 DVBA Member Appreciation Party.

Director Duff reported attending the following meetings and events: 6/11 CVWD Board Meeting, 6/12 CVEP Morning Insights, 6/12 ACWA Legislative Meeting, 6/13 CVAG ~ CVCC and Energy & Sustainability Meeting, 6/24 CVAG General Assembly, 6/25 CVWD Board Meeting.

Vice President Griffith reported attending the following meetings and events: 6/4 DWA Board Meeting, 6/19 DWA Board Meeting.

President Sewell reported attending the following meetings and events: 6/12 CVEP Morning Insights and 6/20 GCVCC Annual Installation Dinner.

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

Arturo Ceja presented the financial report.

COMMENTS

DISTRICT COUNSEL COMMENTS

Counsel announced there will be a closed session today.

DIRECTOR COMMENTS & REQUESTS

- A. Director General Comments
- B. Director Requests for Future Agenda Items
- C. Director Requests for Future Meetings

Director Martin complimented the CCR and wished Director Duff and President Sewell a Happy Birthday.

Director Duff complimented and thanked the Board for the constructive communication.

Vice President Griffith noted the importance of Field Employees taking required breaks, especially during the high heat.

President Sewell echoed the sentiments of his fellow board members and complimented the staff for all their work.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: MISSION SPRINGS WATER DISTRICT, a California Water District, Plaintiff, v. SOUTHERN CALIFORNIA EDISON COMPANY, a California corporation, Case No. CVPS2402637

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met on the above-mentioned case; no reportable action was taken.

ADJOURN

With no further business, President Sewell adjourned the meeting at 4:28 PM

Respectfully Submitted,

Dori Petee
Executive Assistant