



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, January 19, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

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### CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

### PLEDGE OF ALLEGIANCE

Led by Director Grasha

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

**STAFF PRESENT:** Arden Wallum, Dori Petee, Brian Macy, Matt McCue, Danny Friend, Amanda Lucas, Victoria Llor, Oriana Hoffert

### RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

*First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

### PUBLIC COMMENT

Member of the public who joined the meeting late made public comment at 3:46 pm – Ernesto Frias addressed the Board regarding the odor being omitted from the Wastewater Treatment Plant.

### HUMAN RESOURCES REPORT/EMPLOYEE RECOGNITION

The Board acknowledged the following employees:

Arturo Ceja - Accounting Manager for 10 years

Lorenzo Soto - Field Operation Technician I for 4 years

Arturo Ceja was also acknowledged for completing his Masters in Business Administration with a concentration in Accounting.

**COVID-19 UPDATE**

Brief updated noted numbers are stabilizing.

**ACTION ITEMS****APPOINTMENTS TO BOARD STANDING COMMITTEES**

President Wright appointed members to the District's standing committees.

President Wright reviewed the committee appointments made at the Thursday Study Session. There was no further discussion.

**AFFILIATION LISTING**

The Board to reviewed, updated, and approved the current Board Affiliation Listing.

Director Grasha noted that every Director on the Board has an obligation to keep up with neighboring agencies and feels that ALL Directors should be compensated to attend their meetings as opposed to assigning only one Director as it currently stands. President Wright noted that any Board member can attend (free of receiving a stipend) other agency meetings and encouraged Board members to do so even though they are not being compensated.

There were no changes to the Affiliation list and is approved as stands.

**REVISION TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**

The Board adopted Resolution No. 2021-01 providing for the revision to Mission Springs Water District Personnel Rules and Regulations.

**Motion made by Director Sewell, Seconded by Director Duncan.**

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

**FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.**

The Board authorized the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2021 to January 31, 2022.

**Motion made by Director Duncan, Seconded by Director Sewell.**

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

**CONTRACT AGREEMENT WITH LAYNE CHRISTENSEN COMPANY FOR THE REHABILITATION OF WELL 26**

The Board authorized the General Manager to award a contract agreement with Layne Christensen Company (Layne), for the Rehabilitation of Well 26, for a not to exceed amount of \$147,379.31, plus a 10% contingency (total \$162,117.24), augment the capital improvement budget to \$182,500 for Job number 11343, and do all things necessary to complete the project.

**Motion made by Director Grasha, Seconded by Director Duncan.**

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

**CONTRACT AGREEMENT WITH AECOM FOR BIDDING PERIOD SUPPORT SERVICES FOR THE REGIONAL WATER RECLAMATION FACILITY**

The Board authorized the General Manager to negotiate and execute a contract with AECOM for a not to exceed amount of \$135,000.00 for bidding period support services of the Regional Water Reclamation Facility (RWRF) Project.

**Motion made by Director Grasha, Seconded by Vice President Martin.**

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

**ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2020**

The Board reviewed and accepted the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP.

**Motion made by Vice President Martin, Seconded by Director Duncan.**

Voting Yea: President Wright, Director Duncan, Vice President Martin, Director Sewell

Voting Nay: Director Grasha

**MID-YEAR BUDGET REVIEW AND PROPOSED FY 2020/21 SUPPLEMENTAL BUDGET REQUEST**

The Board approved the FY 2020/21 supplemental budget request.

Mr. McCue summarized the changes being proposed.

**Motion made by Director Sewell, Seconded by Vice President Martin.**

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

**DISCUSSION ITEMS****MISSION SPRINGS WATER DISTRICT REGIONAL WATER RECLAMATION FACILITY**

Nothing further to add

**CONSENT AGENDA**

The Board approved the consent agenda:

**Motion made by Vice President Martin, Seconded by Director Grasha.**

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

**APPROVAL OF MINUTES****REGISTER OF DEMANDS****MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

10620 Cactus Drive - \$2925.00

**EVENTS & DIRECTOR'S REPORTS**

Vice President Martin reported he attended the following events: 12/2 Tribal Water Authority Meeting, 12/4 Cabot's Board Meeting, 12/1 DHS City Council Meeting, 12/3 DVBA Legislative Forum, 12/10 DVBA Board Meeting, 12/15 Riverside County Board of Supervisors Meeting, 12/16 Sexual Harassment Prevention Training.

Director Sewell reported he attended the following event: 12/2-12/3 ACWA Conference

Director Duncan reported he attended the following event: 12/8 CVWD Board Meeting, 12/15 DWA Board Meeting.

**GENERAL MANAGER REPORT**

Nothing further to add.

**FINANCIAL REPORT**

Nothing further to add.

**DISTRICT COUNSEL REPORT**

Nothing further to add – No closed session today.

**DIRECTOR'S COMMENTS**

Director Grasha noted a comment posted last week regarding our mutual aid call out and assistance at the Vista Revisor and noted he was not aware that we received mutual aid, he expressed his disappointment. Additionally, he addressed the statement by Director Duncan at last weeks Study Session.

President Wright noted a call for nominations for ACWA. Additionally, she read a prepared statement regarding unsubstantiated claims being made by Director Grasha.

**ADJOURN**

President Wright adjourned the meeting at 3:57 PM.

Respectfully submitted,

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Arden Wallum  
Secretary of the Board of Directors