

# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING

**MEETING DATE(S):** JANUARY 15 & 20, 2026

**FROM:** ERIC WECK, P.E., ENGINEERING MANAGER

**FOR:** ACTION  X  DIRECTION \_\_\_\_\_ INFORMATION \_\_\_\_\_



## QUITCLAIM DEED FOR EXISTING PUBLIC UTILITY EASEMENTS ON APN 639-322-015

**STAFF RECOMMENDATION**

Authorize the General Manager to take the necessary actions to record a permanent quitclaim of the portion of an utility easement not in use by Mission Springs Water District (MSWD) for residential construction on real property in the City of Desert Hot Springs, APN 639-322-015.

**SUMMARY**

The developer has requested that MSWD vacate or quitclaim the existing portion of a public utility easement that is not in use by any utility company, including MSWD. The developer has deposited \$1,000.00 into a reimbursable account to cover staff costs and recording fees for this work. The developer will be constructing 2 single-family dwellings and one accessory dwelling unit that will be served by MSWD.

**ANALYSIS**

Staff reviewed the proposed easement vacation with other effected departments and found no potential benefit to MSWD in retaining this portion of the easement.

**FISCAL IMPACT**

The grant of this quitclaim of easement will not have any negative impacts on the District and will allow for up to three new customers. Approximately \$500 in staff time has been spent to date. This agenda item reflects the District’s Smart Goal Number 4.3: Maintain and renew assets while facilitating strategic Capital Improvements.

FINANCIAL DATA		
Cost Associated with this action:		\$0
Current FY cost:		\$0
Future FY cost:		-0-
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available. N/A		
FUNDING SOURCES		
Source of funds:		Developer
BID/Job#		11912
Current BID/Job balance		\$1,000.00
Balance remaining if approved:		\$500.00

**ATTACHMENTS**

Quitclaim of Easement