

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING(S)

MEETING DATE(S): DECEMBER 11 & 15, 2025

FROM: DORI PETEE – EXECUTIVE ASSISTANT

FOR: ACTION X DIRECTION _____ INFORMATION _____



ELECTION OF MSWD BOARD OFFICERS FOR 2026

STAFF RECOMMENDATION

Proceed with the election of officers in the following order:

- President
- Vice President

SUMMARY

At the Regular December Board meeting of each year, a new President and Vice President are elected for the coming year.

At the pleasure of the sitting President, the Clerk/Secretary may be asked to facilitate the process of calling for nominations. There is no second required for a given nomination.

After all nominations are received, the secretary will take a roll-call vote for each name put forth, in the order nominated.

After the President is elected, he/she will then commence with or ask the Secretary to commence with the election of Vice President in the same manner.

Newly elected positions will take effect January 1, 2026.

ANALYSIS

The duties of the President is identified in In the CA Water Code, Section 30578, and Vice President duties are outlined in the MSWD Board Handbook, Section 5 (attached).

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

No fiscal impact.

ATTACHMENTS

- MSWD Board Handbook
- Election of Chair procedure

FINANCIAL DATA		
Cost Associated with this action:	NA	
Current FY cost:	NA	
Future FY cost:	-0-	
Is it covered in current year budget:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Budget adjustment needed:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, year needed:	NA	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	NA	
BID/Job#	NA	
Current BID/Job balance	NA	
Balance remaining if approved:	NA	