



## BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Thursday, July 01, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

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### CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Nancy Wright, Director Randy Duncan, Director Steve Grasha  
Vice President Russ Martin, Director Ivan Sewell

**STAFF MEMBERS PRESENT:** Llort, Wallum, Macy, Friend, Scott, Ceja, Lucas, Hoffert, Santos, Petee

### PUBLIC INPUT

Philip Bettencourt addressed the Board regarding the proposed project on Worsley Road.

### ITEMS FOR DISCUSSION/DIRECTION

#### **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION TERM 2022-2024 SOUTHERN NETWORKSEAT A BOARD ELECTION**

The Board discussed and directed the General Manager (voting delegate) to place a vote for one (1) candidate for one (1) open seat on the CSDA Board of Directors, Southern Network, Seat A

The Board directed the General Manager to place a vote for Jo MacKenzie.

#### **PROFESSIONAL SERVICES CONTRACT WITH GALLAGHER BENEFIT SERVICES, INC. FOR THE 2021 JOB CLASSIFICATION AND COMPENSATION STUDY**

Introduction of Gallagher Benefit Services to the Board of Directors, definition of services and field questions from the Board of Directors.

Consultants from Gallagher Benefit Services/ Koff and Associates, presented to the Board regarding the 2021 Job Classification and Compensation Study. Oriana Hoffert noted the goal of the study is to keep the board updated on the status of the study and answer any questions they may have along the way. She briefly explained the process of retaining the firm to complete this study.

Representatives from Koff and Associates presented to the Board. They gave a company background and elaborated on the process involved with a classification and compensation study.

### ITEMS FOR ACTION

#### **PROFESSIONAL SERVICES CONTRACT WITH RUHNAU CLARKE ARCHITECTS FOR THE DESIGN OF THE CRITICAL SERVICES CENTER/ADMINISTRATION BUILDING**

The Board authorized the General Manager to execute a contract for a not to exceed amount of \$1,072,200.00 with Ruhanu Clarke Architects for the design of the Critical Services Center/Administration Building.

Asst. General Manager explained the request for qualifications process and introduced representatives of Ruhnau Clarke who presented to the Board.

**Motion made by Director Sewell, Seconded by Vice President Martin.**

Voting Yea: President Wright, Director Duncan, Vice President Martin, Director Sewell

Voting Nay: Director Grasha

**GENERAL MANAGER'S COMMENTS**

General Manager Wallum wished the Board a Happy 4th of July.

**DIRECTORS' COMMENTS**

Vice President Martin announced the City's firework Celebration on Friday July 2<sup>nd</sup>.

Director Sewell thanked the staff for today's presentations.

Director Duncan echoed Director Sewell's comments. He added that he feels it's time to reopen the lobby.

Director Grasha noted the GM has handled the Districts closures perfectly and agrees that the closures should remain for a while longer.

President Wright commented on the grand opening of the new DHS Library. She added a comment on the state budget for pandemic relief. Lastly, she noted she received the CCR (Consumer Confidence Report).

**ADJOURN**

President Wright adjourned the meeting at 4:16 PM

Respectfully,

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Arden Wallum  
Secretary of the Board of Directors