

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE: JULY 16, 2026

FROM: DANNY FRIEND, DIRECTOR OF OPERATIONS

FOR: ACTION



AWARD CONTRACT AGREEMENT WITH URBAN HABITAT FOR ANNUAL LANDSCAPE MAINTENANCE FOR DISTRICT FACILITIES FOR 2026-2027

STAFF RECOMMENDATION

It is recommended to authorize the General Manager to execute a one-year contract with Urban Habitat for Annual Landscape Maintenance for District Facilities for 2026-2027, with the option to extend the contract for two additional one-year terms. The total not to exceed contract amounts, including a 10% contingency, are \$84,629.60 for FY 2026-2027, \$87,230.00 for FY 2027-2028, and \$89,883.20 for FY 2028-2029.

SUMMARY

The District utilizes contract services to maintain landscaping at 38 facilities throughout the service area, including the Administration Building Campus, HWWTP, Dos Palmas and 20th Avenue Lift Stations, DCWWTP, NWRWRF, Well 33 Solar Site, and all well and reservoir sites. A detailed contract cost breakdown is attached.

ANALYSIS AND FISCAL IMPACT

In May 2026, the District solicited bids for annual landscape maintenance services through OpenGov and received four bids. After bid qualification, Urban Habitat was determined to be the lowest responsive and responsible bidder. The contract provides landscape maintenance services at 38 District facilities, including tree trimming, pruning, weed control, irrigation repairs, debris removal, and related grounds maintenance activities.

BUDGET INFORMATION & STRATEGIC PLAN IMPLEMENTATION

Action Cost:	Current FY Cost:	Future FY Cost:	Funding Source	Acct/Project No.
\$261,742.80	\$84,629.60	\$177,113.20	Operating 201 & 301	201-542-53000 301-582-53000
Covered in current FY budget?		Adjustment Needed?	Current Balance:	Balance if Approved:
Yes		No	\$695,500.00	\$610,870.40
Strategic Plan Goal Alignment:				
SMART Goal 4 – System Reliability				

ATTACHMENTS

Attachment 1 – Contract
Attachment 2 - Bid Summary
Attachment 3 - Cost Breakdown