

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING

MEETING DATE: SEPTEMBER 17, 2026

FROM: DANNY FRIEND, DIRECTOR OF OPERATIONS

FOR: ACTION



APPROVE CONTRACT AMENDMENT NO. 6 TO KENWOOD ENERGY FOR PROFESSIONAL SERVICES AGREEMENT FOR SOLAR O&M SERVICES RFP

STAFF RECOMMENDATION

It is recommended to authorize the General Manager to approve Amendment No. 6 to the professional service contract agreement with Kenwood Energy for Solar O&M Services RFP in the amount of \$9,993.50, plus a 10% contingency for a total of \$10,992.50. The amendment will increase the contract amount from \$30,000.00 to a not-to-exceed amount of \$40,992.50.

SUMMARY

Kenwood Energy (KE) has supported MSWD with RFP development, project planning, contracting, and performance design for the District's solar initiatives. The original contract between KE and MSWD was for development of an RFP for annual O&M services. The contract was later amended to provide project management support for the Little Morongo/19th Ave. Solar Site Repair Project. Both scopes require additional work, necessitating a contract amendment. With the exception of Amendment No. 2, which added project management support, all other amendments were contract time extensions.

ANALYSIS AND FISCAL IMPACT

Staff is finalizing the Solar O&M RFP and requires continued technical support from KE. In addition, recent wire theft and unforeseen repair needs associated with the Little Morongo/19th Ave. Solar Repair Project have increased the need for ongoing project management and technical oversight through project completion, currently anticipated in January 2027. Services include review of requests for information, invoices, and change order requests; participation in construction meetings; and operational troubleshooting. Staff recommends approval of Amendment No. 6 to allow these services to continue through project completion. The cost associated with completing the Solar O&M RFP is included in the approved FY 2026-27 operating budget. Funding for project management and technical support related to the Little Morongo/19th Ave. Solar Repair Project is budgeted under CIP Job No. 11900.

BUDGET INFORMATION & STRATEGIC PLAN IMPLEMENTATION

Action Cost:	Current FY Cost:	Future FY Cost:	Funding Source	Acct/Project No.
\$10,992.50	\$40,992.50	\$0.00	101 & 201	201-542-3000 & 11900
Covered in current FY budget?		Adjustment Needed?	Current Balance:	Balance if Approved:
Yes		No	\$76,943.59	\$65,951.09
Strategic Plan Goal Alignment:				
SMART Goal 5.1 - Increase Use of Sustainable Energy Sources and Optimize Efficiencies				

ATTACHMENTS

Attachment A - Contract Agreement, Attachment B - Bid Tabulation