

## Memorandum

**To:** Mayor and City Council

**From:** Mark Kaltsas, City Planner

**CC:** Jacob Kolander, City Administrator

**Date:** January 26, 2026

**Re:** **City Council Monthly Planning Report – January 2026**

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### ***Meetings/Correspondence:***

- One (1) City Council Workshop to review the City Hall layout and site locations.
- One (1) EDA Meeting to review the downtown redevelopment project.
- One (1) miscellaneous planning meeting with staff to review project status.
- Two (2) meetings and correspondence with downtown developer, engineer, TIF consultant, and Environmental consultant to work on many aspects of the development. Working on plan review and comments related to building architecture, site plan, etc.
- One (1) meeting with city attorney and North Shore Gymnastics representatives regarding finalization of recording documents and stormwater maintenance agreement.
- Initial review and correspondence for a site plan review for the 1800 Pioneer Creek existing building. This will be reviewed and likely coming forward to Planning Commission in March or April.
- Reviewed two new home building permits for Baker Reserve Trail Development.
- Continued working on miscellaneous planning issues relating to code enforcement, sign permit questions, accessory structure/sheds setback questions and potential land use questions.