



MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
February 23, 2026
5:30 PM

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Schillander, Director of Public Safety Matt DuRose, and Assistant City Administrator Kevin Larson

2. ADOPT AGENDA

Councilmember Burak made a motion to approve meeting agenda. Seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion passed 5-0

3. DISCUSSION

A. West Hennepin Public Safety Department Activity Report

Director DuRose provided an overview of the new West Hennepin Public Safety Department Activity Report.

The Council discussed the format and visual simplicity of the new Activity Report.

B. Tower Lease with Hennepin County

City Administrator Schillander summarized the water tower antenna site lease with Hennepin County and the Metropolitan Radio Board. With the recommendation of a 15-year lease extension and administrative updates to modernize payment procedures.

Council provided direction to move forward with the lease.

C. Field Use Contracts

Assistant City Administrator Larson provided the current field use agreements and financial impact with maintenance.

Council provided the direction to re-coup some of the cost for maintenance and factor in the donated time for field maintenance.

D. Newsletter & Utility Billing

City Councilmember DeLuca provided a summary of the decision to resume mailing paper utility bills and printed newsletters. Discussing the whether the current approach aligns with the Council priorities for efficiency, financial responsibility, and accessibility, and to determine the preferred policy moving forward.

The Council discussed the decision. Council provided the direction to continue to provide paper copies of the newsletter and utility bills. Additionally, Council direction staff to be more efficient with staff time to provide paper copies.

4. COUNCIL REPORTS

5. FUTURE WORKSHOP TOPICS

- A. Parking Regulations
- B. Gateway Blvd Pedestrian Safety & Crosswalk Modifications
- C. City Council Salaries
- D. 5 Year Finance CIP
- E. Ordinance 343 Amending City Code Chapter 6, Article 2 Nuisance Violation
- F. Ordinance Amending Maple Plain City Code Regarding The Maple Plain Fire Department

Councilmember DeLuca add 'Meeting Minutes – format, structure and content' to future workshop topics

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion passed 5-0

Council Adjourned at 6:37 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator