



## **Executive Summary**

City Council Business Meeting

<b>AGENDA ITEM:</b> Employee Handbook- Holidays
<b>PREPARED BY:</b> Jacob Kolander, City Administrator
<b>RECOMMENDED ACTION:</b> Motion to approve the ½ day being added to the paid holidays in the employee handbook.

### **Summary:**

The personnel committee met on April 21<sup>st</sup> to review the City Holidays, we compared the number of Holidays to other cities in Minnesota.

It is the recommendation of both myself and the Personnel committee to add to the handbook a ½ day of Holiday pay for Christmas eve.