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MEMORANDUM

Date: April 18, 2025
To: Honorable Mayor and City Council
From: David P. Martini, P.E.
RE: April Engineering Report

The following is a summary of the work that Bolton & Menk has completed on behalf of the city during the past month:

Miscellaneous Services

We have attended staff and Council meetings and continue to follow through on the miscellaneous engineering needs of the city. Miscellaneous items include:

- Working with staff to make changes and updates to the city's GIS System.
- Review and correspondence related to proposed Kwik Trip on Gateway Boulevard.
- Review and correspondence related to new home construction in Baker Park Villas.
- Project oversight and coordination associated with T-Mobile equipment removal from the water tower.
- On-going CIP Planning with city staff.
- Provide contract documentation to staff to support the city audit.
- Correspondence related to Medina's water supply request for new development east of the Holiday Station.
- On-going support and review of development and improvement projects in coordination with the City Planner.

Wellhead Protection Plan

- WHPP Part 2 Amendment is due on October 30, 2025. The remaining schedule is as follows:
 - April 14, 2025 – City Council – Public Hearing on WHPP Part 2
 - May 2, 2025 – Final WHPP Part 2 Updates
 - May 5, 2025 – Submit WHPP Part 2 for 90-day MDH Review
 - August 5, 2025 – MDH Approval Notice to City
 - August 11, 2025 – Provide Notice to LGUs regarding Plan Approval
 - October 1, 2025 – Begin Implementation Plan

2024 Street Reconstruction Project

- Correspondence related to punch list work and the final lift of pavement has begun. The contractor will be resuming construction activities as the weather allows.