

## **City Administrator's Monthly Report**

### **July 2025 Highlights**

**Jacob Kolander, City Administrator**

#### **Fire District**

The Fire Commission continues to evaluate the proposed fire merger. Updates are expected at the July 28th Council Workshop, where we will discuss the merger, budget implications, and next steps. I also met with Chief Denneson and the Mayor to begin outlining a potential lease agreement related to the merger.

#### **Public Works & People Services**

- The HAWK pedestrian signal remains out of service due to a malfunction in the control system. Replacement parts are on order from overseas, and we are awaiting their arrival.
- A full blockage in the storm drain at Parkview and Main was successfully cleared with assistance from the City of Orono and their jetting truck.
- We are continuing to digitize historical I&I (Inflow and Infiltration) data into our GIS system. Once complete, we will develop a plan aligned with our ordinance and bring it to a future workshop.

#### **Planning & Development**

- A Conditional Use Permit (CUP) application has been submitted for a cannabis cultivation and manufacturing business. This will likely be reviewed by the Planning Commission in the next month or so.
- A building permit application was received for the vacant space next to Iron Exchange. The applicant plans to open a retail store similar to an unclaimed freight outlet, which complies with zoning regulations.

#### **Downtown Development**

- EDA approved the revised purchase order for the Downtown lot, and they are recommending approval from Council.

## **Public Safety**

- Investigator Cody Thompson will be leaving WHPS as he relocates to Florida. His last day is August 1. We thank him for his service and wish him and his family the best.

## **Citizen Communication**

- Midco will soon distribute information to residents regarding their infrastructure project. Residents with questions or concerns should contact Midco directly at 1-855-371-4970.

## **Other Administrative Notes**

- The first draft of the 2026 Budget is nearly complete and will be discussed at the July 28th Workshop.
- I attended the LMC Conference, which had record attendance and provided valuable insights.
- The Personnel Advisory Committee met to review payroll, handbook updates, and the Code of Conduct