

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Jacob Kolander, City Administrator

Date: July 28, 2025

Re: City Council Monthly Planning Report – July 2025

Meetings/Correspondence:

- One (1) EDA meeting to discuss Downtown Redevelopment Revised Plan and Purchase Agreement.
- One (1) staff meeting to review current projects: downtown redevelopment update, final plans for 1520 Wyman Ave. and miscellaneous other planning related issues.
- Two (2) meetings and correspondence with potential downtown developer, city and attorney relating to redevelopment site and development agreement. Additional correspondence with property owner of 5210 Main Street.
- Correspondence with Kwik Trip and city regarding final platting and review and approve sign permit for new buildings.
- Prepared zoning verification letter for 5380 Pioneer Creek Road (North Shore Gymnastics new site).
- Reviewed concept and correspondence with possible developer looking at vacant property at 5370 Highway 12.
- Reviewed initial application submittal for a cannabis cultivation business at 5600 Pioneer Creek Drive.
- Continued working on miscellaneous planning issues relating to code enforcement, sign permit questions, accessory structure/sheds setback questions and potential land use questions.