



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
August 25, 2025
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Kolander, Assistant City Administrator Kevin Larson, and ABDO Finance Manager Jessi Sturtz

2. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo

Motion Passed 5-0

3. DISCUSSION

A. 2026 Budget 2nd Draft

City Administrator Kolander summarized the answers to outstanding questions from the previous workshop.

ABDO Finance Manager Sturtz provided a summary and focused on 4 key items. The key items covered were the decrease in local government aid, the increase in workers' compensation, the increase in the dues for the League of Minnesota Cities, and the potential levy increase.

Council Direction: The Council reduced the budget by eliminating \$32,000 from tree care, revised permitting revenue to \$35,000, reduced community action programs to \$2,000, reduced dues and subscriptions to \$5,500, reduced training and travel by \$3,000, and the City will cover paid leave at 100%. The result of these changes made the financial administration levy increase by only 0.80%.

The police and fire department budgets have been finalized.

B. Planning Commission Applications

City Administrator Kolander reviewed the planning commission applications for David Chard and Nick Buller. City Administrator Kolander recommended appointing both candidates.

Council Direction: bring both candidates in for interviews at the next workshop before making an official decision on approving the candidates for the planning commission.

4. COUNCIL REPORTS AND OTHER BUSINESS

5. FUTURE WORKSHOP TOPICS

- A. Park Improvement Plan
- B. Code of Conduct
- C. Parking Regulations
- D. City Hall Building
- E. Green Step Cities
- F. Water Study

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0.

Council Adjourned at 6:46

I, the undersigned, Jacob Kolander, City Administrator in and for the City of Maple Plain, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

Respectfully submitted by:

