



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
September 08, 2025
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

ABSENT: Councilmember Mike DeLuca

STAFF PRESENT: City Administrator Jacob Kolander and Assistant City Administrator Kevin Larson

PLANNING COMMISSION CANDIDATES: David Chard and Nick Buller

2. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo

Motion Passed 4-0

3. DISCUSSION

A. Planning Commission Interviews

City Administrator Kolander reviewed the backgrounds for the candidates for the planning commission. In turn, the City Council interviewed planning commission candidates David Chard and Nick Buller.

Council Direction: The Council wants to bring the candidate applications to the next business meeting for approval.

B. Budget Discussion (Newsletter)

Assistant City Administrator Larson summarized the Rebranding Committee's recommendation to outsource the creation, printing, and distribution of both the quarterly newsletter and utility bills. The Committee's primary objectives are to

broaden the newsletter's reach, enhance efficiency and design quality, and transition utility bills back to a full-page format.

Council Direction: Proceed with utilizing professional design and printing agencies for the newsletter and plan accordingly for the 2026 budget cycle. Provide residents with the option to opt out of receiving a paper copy.

4. FUTURE WORKSHOP TOPICS

- A. 2026 Budget- 3rd Draft
- B. Park Improvement Plan
- C. Code of Conduct
- D. Parking Regulations
- E. City Hall Building
- F. Green Step Cities
- G. Water Study

Additional topics added:

Composting yard waste

Weed killer in the parks

5. COUNCIL REPORTS AND OTHER BUSINESS

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0.

Council Adjourned at 6:48

I, the undersigned, Jacob Kolander, City Administrator in and for the City of Maple Plain, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

Respectfully submitted by:

