

Date completed	Equipment	Location	Notes	Task	Task desc
8/4/2025	DEHUMIDIFIERS	30359 WT Maple Plain, MN	Everything looks good.	Inspection	CHECK AIR FILTER AND REPLACE IF NEEDED. MAKE SURE DRAIN TUBE IS DRAINING PROPERLY.
8/4/2025	FIRE EXTINGUISHERS	30359 WT Maple Plain, MN	exercised all extinguishers and look good.	Inspection	CONFIRM NO OBSTRUCTIONS TO EXTINGUISHER. CONFIRM PIN IS IN PLACE, GAUGE READS FULL OR IN THE GREEN. REMOVE FROM MOUNT AND TURN UPSIDE DOWN SEVERAL TIMES.
8/5/2025	MIXER NO 1	30359 WT Maple Plain, MN	greased and checked all fluids. everything is looking good.	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR OR NOISES. ADD ONE OR TWO SQUIRTS OF GREASE TO GREASE ZERTS.
8/5/2025	WELL 3	30359 WT Maple Plain, MN	Checked all fluids and greased	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT FOR ABNORMAL WEAR AND NOISES.
8/6/2025	HIGH SERVICE PUMP 1	30359 WT Maple Plain, MN	Checked all fluids and greased everything is good.	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.
8/6/2025	HIGH SERVICE PUMP 2	30359 WT Maple Plain, MN	Greased and checked fluids. everything looks good.	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.
8/6/2025	Parks	30359 WT Maple Plain, MN	Cleaned daily and in good condition.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/6/2025	Trails	30359 WT Maple Plain, MN	Everything is looking good.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/7/2025	CATERPILLAR TRACTOR	30359 WT Maple Plain, MN	exercised and checked all fluids. everything looks good.	Monthly PM	Start vehicle and drive to exercise equipment. Check Fluids
8/7/2025	MACK DUMP TRUCK	30359 WT Maple Plain, MN	exercised and checked all fluids. everything looks good.	Monthly PM	Start vehicle and drive to exercise equipment. check fluids
8/7/2025	FORD F350 1 TON	30359 WT Maple Plain, MN	Exercised and checked all fluids and looks good.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/7/2025	F150 Truck	30359 WT Maple Plain, MN	exercised and checked fluids everything is good.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/7/2025	Kubota B3030	30359 WT Maple Plain, MN	exercised and checked all fluids and greased. everything in o	Inspection	Detailed examination of equipment for defects or abnormalities.
8/7/2025	Kubota ZD326	30359 WT Maple Plain, MN	Checked all fluids and greased. everything looks good and is	Inspection	Detailed examination of equipment for defects or abnormalities.
8/7/2025	ToolCat Bobcat UW56	30359 WT Maple Plain, MN	Everything looks good and is proper working order. Checked a	Inspection	Detailed examination of equipment for defects or abnormalities.
8/11/2025	MAIN LIFT STATION	30359 WW Maple Plain, MN	cleaned floats, everything is running good. added dawn dish	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
8/11/2025	Main Lift Station Generator	30359 WW Maple Plain, MN	checked all fluids, and is in good running condition.	Inspection	CHECK OIL. DOCUMENT ON THIS WORK ORDER WHERE AND WHEN THIS EQUIPMENT WAS USED THIS MONTH. IF NOT USED NO DOCUMENTATION IS NEEDED.

8/11/2025	AIR COMPRESSOR	30359 WT Maple Plain, MN	Checked fluids, belts, and all is in good running condition.	Inspection	CHECK OIL LEVELS AND BELT CONDITION. INSPECT FOR OIL LEAKS OR EBNORMAL WEAR. DOCUMENT HOUR METERS. CONFIRM WATER DRAIN IS WORKING.
8/11/2025	EMERGENCY GENERATOR	30359 WT Maple Plain, MN	Checked all fluids, in good running condition.	Inspection	1. CHECK ALL FLUIDS INCLUDING FUEL 2. DOCUMENT HOUR METER AND CONFIRM EXERCISING UNDER LOAD AT LEAST ONCE A WEEK. 3. INSPECT UNIT FOR UNUSUAL WEAR. 4. IF DURING COLD WEATHER CONFIRM HEATING BLOCK IS WORKING.
8/13/2025	MAIN LIFT STATION	30359 WW Maple Plain, MN	Quality flow completed annual inspection on 6/13/2025	LS Annual PM	1. <del>C</del> heck electrical condition of insulation on power cable and on all phases of motor windings (resistance check) 2. <del>C</del> heck for any loose or faulty electrical connections within the control panel(s). 3. <del>C</del> heck voltage supply between all phases on the line side of the electrical control panel with pump(s) off. 4. <del>C</del> heck voltage supply between all phases on the load side of the electrical control panel with pump(s) off. 5. <del>C</del> heck conditions and operation of motor thermal protectors (if so equipped). 6. <del>C</del> heck amperage draws on all phases of pump(s) motor(s). 7. <del>R</del> emove pump from lift station for physical inspection. 8. <del>C</del> heck conditions of upper shaft seal. 9. <del>C</del> heck conditions and operation of leakage detector (if so equipped). 10. <del>C</del> heck for correct shaft rotation. 11. <del>C</del> hange oil (if required). 12. <del>C</del> heck for worn or loose impeller. 13. <del>C</del> heck all impeller wear rings. 14. <del>C</del> heck for noisy upper and lower bearings. 15. <del>C</del> heck physically for damaged or cut pump cable. 16. <del>C</del> lean, reset and check operation of the
8/18/2025	Fire Station 2 AC Units	30359 WT Maple Plain, MN	Everything is in good operational condition.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/18/2025	Fire Station 2 Infrared Heater	30359 WT Maple Plain, MN	everything is in good condition.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/18/2025	Public works air Compressor 1	30359 WT Maple Plain, MN	Everything is good and operational.	Inspection	Detailed examination of equipment for defects or abnormalities.
8/18/2025	Public works air Compressor 2	30359 WT Maple Plain, MN	I'm assuming this is the second compressor that is not opera	Inspection	Detailed examination of equipment for defects or abnormalities.