



## Executive Summary

City Council Business Meeting

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| <b>AGENDA ITEM-NEW BUSINESS:</b> 2026 Industrial Street Project                                                                    |
| <b>PREPARED BY:</b> Jacob Schillander, City Administrator                                                                          |
| <b>RECOMMENDED ACTION:</b> Staff recommend authorizing Bolton & Menk to proceed with the feasibility study and topographic survey. |

### Summary

Bolton & Menk has submitted a proposal to assist with the 2026 Industrial Street Improvements, specifically from Budd Avenue to the east cul-de-sac. The street rehabilitation will involve mill and overlay (non-assessable), while the watermain improvements will be assessed, requiring a formal feasibility study. The study will include cost estimates, apportionments, a preliminary assessment roll, an open house for affected property owners, and administration of the required Improvement Hearing. To support accurate design and cost estimation, Bolton & Menk also proposes topographic survey and coordination of soil borings.

Scope of Services:

- Feasibility Study: 90 staff hours, not-to-exceed fee of \$16,600
- Topographic Survey & Soil Borings: 80 staff hours, estimated fee of \$14,800
- Geotechnical Exploration (Haugo Geotechnical Services): Separate proposal of \$6,450

Total Estimated Cost (excluding geotechnical): \$31,400

**Recommendation:** Staff recommend authorizing Bolton & Menk to proceed with the feasibility study and topographic survey. A separate scope and fee will be provided for design and construction phases upon completion.