

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Jacob Kolander, City Administrator

Date: October 27, 2025

Re: City Council Monthly Planning Report – October 2025

Meetings/Correspondence:

- One (1) EDA meeting to present an update on the downtown redevelopment project.
- One (1) City Council meeting to present monthly staff report and recommendations from EDA Meeting.
- One (1) staff meeting to review current projects: discussed downtown redevelopment update and timing, discussed upcoming meeting with potential buyer of Wenck buildings and property, Chopper Motorsports CUP for dealership license, North Shore Gymnastics site plan review and miscellaneous other planning related issues.
- Six (6) meetings and correspondence with downtown developer, engineer, TIF consultant and Environmental consultant to work on many aspects of the development. Working on deal points, TIF certification and street improvements.
- One (1) meeting with the city and North Shore Gymnastics regarding their proposed building at 5380 Pioneer Creek Drive.
- One (1) meeting with potential buyer of 1800 Pioneer Creek Center (former Wenck property). They are interested in possibly rezoning the property to allow a mix of uses including office and retail.
- Provided information and had correspondence with owners of 5079 Main St. E. looking at possibly subdividing the property.
- Visited the Chopper Motorsports site to review/confirm conditions from their conditional use permit approval.

- Continued working on miscellaneous planning issues relating to code enforcement, sign permit questions, accessory structure/sheds setback questions and potential land use questions.