

Application Report

Applicant Organization:	Maple Plain		
Application:	SolarAPP+ and Maple Plain		
App ID:	App-25-1985		
Funding Announcement:	SolarAPP+ Solar Permitting Software Incentive for Local Units of Government		
Requested Amount:	\$15,000.00		
Project Summary: The City of Maple Plain aims to modernize its permitting system through the adoption of a fully paperless, online platform designed to enhance efficiency, transparency, and accessibility while accelerating the review and approval process for residential solar energy projects.			
Project Manager/Coordinator:	Kevin Larson	klarson@mapleplainmn.gov	763-479-0515

APPLICANT QUESTIONS

Section Name: Authority Having Jurisdictional (AHJ) Information
Sub-Section Name: Authority Having Jurisdictional (AHJ) Information

1. APPLICANT QUESTION: AHJ NAME

Please enter the name of the local unit of government.

Applicant Response:
The City of Maple Plain

2. APPLICANT QUESTION: AHJ PHYSICAL STREET ADDRESS

Please enter the physical address for the local unit of government's primary/administrative building.

Applicant Response:

Street Address	City	Zip Code
5050 Independence Street	Maple Plain	55,359.00

3. APPLICANT QUESTION: AHJ TYPE

If you choose "other" please describe.

Applicant Response:

City

4. APPLICANT QUESTION: AHJ POPULATION

Please pick appropriate population size.

Applicant Response:

<50,000

5. APPLICANT QUESTION: ELECTRIC UTILITY PROVIDER AT AHJ PHYSICAL ADDRESS

If you choose "other" please write the name of the electric utility at the physical address of the AHJ.

Applicant Response:

Xcel Energy

6. APPLICANT QUESTION: AHJ SWIFT VENDER ID

Please provide your SWIFT Vendor ID.

Applicant Response:

0000195489

7. APPLICANT QUESTION: AHJ AUTHORIZED REPRESENTATIVE INFORMATION

Please provide the authorized representative's name, title, email and phone number.

Applicant Response:

Name	Title	Email Address	Phone Number
Jacob Schillander	City Administrator	jschillander@mapleplainmn.gov	7,634,790,515.00

Section Name: SolarAPP+ Adoption

Sub-Section Name: SolarAPP+ Adoption

8. APPLICANT QUESTION: SOLARAPP+ ADOPTION

Briefly describe what your residential solar PV permitting requirements and procedures were prior to implementing SolarAPP+ (e.g., did you have an existing online software, did you use paper, etc.). Be sure to specify if you adopted SolarAPP+ as a standalone or integrated system. If SolarAPP+ was integrated into permit management software that was newly added within the last 12 months, list and describe the new software, and how it will improve the solar permitting process. Please make sure the following information is included:

- Date of SolarAPP+ adoption and development
- Link to permitting authority's website where SolarAPP+ is available and usable (please provide url).
- *Bonus Credit (optional)*: Name of software SolarAPP+ was integrated with.

Applicant Response:

Integrated with new software

Additional Comments:

The City of Maple Plain previously relied on a paper-based system for building and solar permits. In September 2025, City staff partnered with Baseline Technologies to transition to a fully digital permitting platform. One of the first implementation steps includes integrating SolarAPP+ into the Baseline permit management system to streamline solar permit review and approval. This upgrade enhances efficiency and transparency for residents, contractors, and staff, minimizes the need for follow-up with building inspectors, and establishes consistent standards for permit requirements across all projects.

Date of SolarAPP+ adoption: 10/15/25

Link to permitting authority's website where SolarAPP+ is available and usable (please provide url): <https://www.mapleplainmn.gov/permits-and-licenses/page/solarapp>

Online software provider: Baseline Technologies <https://mapleplain.baselinegov.com/>

Section Name: Sustainability Program Participation

Sub-Section Name: Sustainability Program Participation

9. APPLICANT QUESTION: SUSTAINABILITY PROGRAM PARTICIPATION (OPTIONAL)

List and describe any current participation with sustainability programs, including but not limited to, Green Step Cities, Sol Smart, and Charging Smart. Additional programs may be considered on a case-by-case basis.

Bonus Credit: Proof of participation in sustainability program(s)

Applicant Response:

Not Applicable

Section Name: Solar Permitting History

Sub-Section Name: Solar Permitting History

10. APPLICANT QUESTION: SOLAR PERMITTING HISTORY

Describe the history pertaining to issuance of residential solar permits in the AHJ. Be sure to list the total number of residential solar permits issued in the last two years as well as the number of residential solar permits currently in the pipeline to approve (if any).

Bonus Credit: Proof of the number of residential solar permits issued in the previous 24 months and any current pipeline of residential solar permits.

Applicant Response:

Total Number Issued in Last 24 Months

4.00

Additional Comments:

Solar panels on roofs are new to the community. Prior to the fall of 2023, the Maple Plain community did not have any requests for solar permits. Since the fall of 2023, the City of Maple Plain has issued 4 permits. In discussing with residents, the number of permits will only increase over the next few years.

Section Name: Solar Support

Sub-Section Name: Solar Support

11. APPLICANT QUESTION: SOLAR SUPPORT (OPTIONAL)

Describe any efforts to scale up residential rooftop solar deployment in your jurisdiction (including outreach, incentive programs, resources online, etc.).

Bonus Credit: Supporting documentation to prove strong support of residential solar by AHJ.

Applicant Response:

The City of Maple Plain currently does not have any efforts in place. However, in the 2026 strategic planning, the City will consider beginning the Green Steps program and adding car charging ports in public parks.

Section Name: Additional Application Required Documents

Sub-Section Name: Additional Application Required Documents

12. APPLICANT QUESTION: W-9

Please attach your W-9.

Applicant Response:

Maple Plain 2025 W9.Pdf

13. APPLICANT QUESTION: CONFLICT OF INTEREST DECLARATION FORM (EXHIBIT A)

Please attach your completed *Conflict of Interest Declaration Form* (Exhibit A).

Applicant Response:

Exhibit A Conflict Of Interest Declaration - Signed.Pdf
