



Executive Summary

City Council Business Meeting

AGENDA ITEM: Water Service Agreement with Medina

PREPARED BY: Jacob Schillander, City Administrator

RECOMMENDED ACTION: 1 Motion

1. Motion to approve the Water Service Agreement with Medina

The proposed Water Service Agreement between the City of Maple Plain and the City of Medina replaces the two existing water-service agreements from 2005 and 2006 and consolidates all terms into one modernized document. The agreement outlines Maple Plain's continued provision of municipal water service to specified developments within Medina, with clearly defined maximum units for each development area.

Key provisions include:

- **Service Area & Connections:** Maple Plain will supply water to the defined Water Service Area through established interconnection points, while Medina is responsible for constructing and maintaining all downstream distribution infrastructure.
- **Fees & Billing:** Medina will collect and remit Maple Plain's connection fees and will be billed quarterly at Maple Plain's established non-resident rate. A five-year rate cap limits the non-resident rate to no more than 145% of the Maple Plain rate.
- **Meters & Maintenance:** Interconnection meters will be jointly funded and maintained. Each city is responsible for infrastructure on its respective side of the interconnection points.
- **Operational Coordination:** The agreement addresses hydrant flushing, water use restrictions, and annual CCR data sharing to support regulatory compliance.
- **Limitation of Service:** Maple Plain commits only to the developments listed; additional service requests would require further review and potentially a system capacity study.
- **Termination:** Either party may terminate the agreement with five years' written notice.

This updated agreement provides clarity, modernizes administrative processes, and ensures equitable, consistent service between the two cities. **Staff recommends approval.**