



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
February 09, 2026
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

ABSENT: Councilmember Mike DeLuca

STAFF PRESENT: City Administrator Jacob Schillander, and ABDO Finance Manager Jessi Sturtz

2. ADOPT AGENDA

Councilmember Francis made a motion to approve meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

3. DISCUSSION

A. 2026 Enterprise Fund Budget

Staff Overview

ABDO Finance Manager Sturtz reviewed updates to the 2026 Enterprise Fund Budget. The primary change since the previous workshop involved updated water and sewer revenue estimates associated with the Kwik Trip development. Revised estimates were received after the packet was distributed, prompting staff to update revenue projections. Water revenue was increased by approximately \$23,000 annually and sewer revenue by approximately \$13,000 annually based on estimated usage of roughly 1.8–2.0 million gallons per year. No changes were made to expenditures, the Water Fund, Sewer Fund or the Stormwater Fund. Cash flow statements and

additional explanatory narrative were added to the packet to clarify revenue assumptions and miscellaneous line items.

Council Discussion

Councilmembers discussed the methodology used to estimate Kwik Trip water and sewer usage, including seasonal assumptions and comparisons to other communities. Concerns were raised regarding the timing of the updated information and the Council's ability to review supporting calculations prior to the meeting.

Councilmembers asked clarifying questions about where the updated figures appeared in the packet, how the revised revenues compared to prior projections, and whether the changes affected proposed utility rate increases. Several Councilmembers expressed comfort with using conservative estimates for the first year, noting that actual usage data would be available in future years to refine projections. The possibility of conducting another utility rate study after a full year of Kwik Trip operation was discussed.

Council Direction

The Council expressed general consensus to proceed using the revised Enterprise Fund figures and to bring the budget forward for consideration at the February 23 business meeting. The Council directed that any follow-up questions be routed through staff in advance of the meeting to allow adequate preparation.

B. Park Signage

Staff Overview

City Administrator Schillander summarized recommendations from the Rebranding Committee regarding park and gateway signage. Based on vendor input, monument-style signs measuring approximately 3 feet by 4 feet were recommended to ensure visibility and consistency with the City's overall branding. The proposal included two gateway signs at the east and west entrances to the city, two monument signs at Rainbow Park, one at Bryantwood Park, one at the Oak Street Tot Lot, and replacement of the logo panel on the existing digital sign. The total estimated cost for all signage improvements was \$85,305. Staff requested Council direction on whether to advance the proposal to a business meeting.

Council Discussion

Councilmembers discussed sign placement at individual parks, particularly the number of entrances at Rainbow Park and Bryantwood Park. Questions focused on physical space constraints, visibility, and whether additional signs would provide meaningful benefit relative to cost. Councilmembers acknowledged that Bryantwood Park's secondary entrance is narrow and lacks sufficient space for a monument sign, and that Rainbow Park's two primary parking-related entrances justified two signs.

Councilmembers also discussed updating existing regulatory signage and confirmed that the digital sign work would involve replacing only the logo panel while retaining the existing structure.

C. Newsletter & Utility Billing

Staff Overview

City Administrator Schillander noted that the agenda item related to the City newsletter and utility billing was intended to be led by Councilmember DeLuca who was not present.

Council Direction

Council agreed to table the item to a future workshop.

4. COUNCIL REPORTS

Mayor Maas-Kusske shared a brief update, including positive feedback on the recent elected officials conference.

5. FUTURE WORKSHOP TOPICS

- A. Parking Regulations
- B. Gateway Blvd Pedestrian Safety & Crosswalk Modifications
- C. City Council Salaries
- D. 5 Year Finance CIP
- E. Field Use Contracts
- F. Ordinance 343 Amending City Code Chapter 6, Article 2 Nuisance Violation

Councilmembers briefly discussed process expectations for introducing future workshop topics and agreed to coordinate with staff as needed.

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion passed 4-0

Council Adjourned at 6:04 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator