



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
May 12, 2025
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Kolander, Assistant City Administrator Kevin Larson and Fire Chief Rick Denneson

2. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak & Councilmember Rochelle Arvizo

Motion Passed 5-0

3. DISCUSSION

A. On Street Parking Regulations

Councilmember Francis summarized the need for city street parking to be limited to one side of the street. The specific reason for limiting street parking is the limited width of the roads and the access for emergency vehicles and school buses if there are cars on two sides of the road. The original intent to make the change to limit parking to one side of the street when the city completed a street reconstruction.

The streets, with the exception of the limited parking, are Howard Avenue (Iron Exchange), Main Street (McGarry's), and Boundary Street (Collision Corner).

Council direction: Have staff conduct a study on the cost of creating and installing city signs. Possibly, larger signs should be placed at the points of entry to the city. Staff will determine which section of the ordinances to adjust.

B. Fire Merger/District Update

City Administrator summarized the draft fire merger bylaws and the challenges of working through a taxing district. Fire Chief Denneson gave an update on the merger discussion and the announcement on forming a transition team. Some key topics the transition team is working through are tenure, staffing, records retention, and procedure. Staffing would incorporate mutual training, a future full-time chief, an administrative assistant, and on-call duty crews.

Additional updates: PERA and new firefighters discussed fire relief. Tenure is a sticking point and a potential increased cost for the district. Fire relief is looking towards outside legal resources to finalize the new bylaws. Disbandment is the goal for the fire relief. Financial - the West Suburban Fire District is working on a budget for multiple merging scenarios. Asset allocation will be a focus for the merger. Vehicles, radios, and equipment are the main discussion and where the budget will go this next year. The ideal financial model - taxing district.

Council Direction: continue to move forwards towards a merger with West Suburban Fire District and continue to update the council with developments.

4. COUNCIL REPORTS AND OTHER BUSINESS

5. FUTURE WORKSHOP TOPICS

- A. Code of Conduct
- B. Park Improvements & Maintenance

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak & Councilmember Rochelle Arvizo

Motion Passed 5-0

Council Adjourned at 6:33

I, the undersigned, Jacob Kolander, City Administrator in and for the City of Maple Plain, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

Respectfully submitted by:

