

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Jacob Kolander, City Administrator

Date: May 27, 2025

Re: City Council Monthly Planning Report – May 2025

Meetings/Correspondence:

- One (1) staff meeting to review current projects: Reviewed project status for North Shore Gymnastics, Kwik Trip, downtown redevelopment and miscellaneous other planning related issues.
- Correspondence and review of application for a new commercial building located at 5380 Pioneer Creek Dr. Reviewed initial submittal and provided feedback to the applicant.
- Follow up and correspondence with City and applicants for 1520 Wyman (Old Haven Homes facility).
- Two (2) meetings and correspondence with potential downtown developer relating to redevelopment site and development agreement. Additional correspondence with property owner's representative of 5210 Main Street.
- Correspondence and one (1) meeting with MnDOT regarding their review of the Kwik Trip platting. Correspondence with Kwik Trip and city regarding final platting, development agreement, etc.
- Review sign permit for Nutridyn's renovation.
- Continued working on miscellaneous planning issues relating to code enforcement, sign permit questions, accessory structure/sheds setback questions and potential land use questions.