

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
2/11/2025	MAIN LIFT STATION	30359 WW Maple Plain, MN	cleaned floats, reset battery backup, everything ok	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
2/13/2025	FORD F350 1 TON	30359 WT Maple Plain, MN	exercised, greased, everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/13/2025	Public works air Compressor 1	30359 WT Maple Plain, MN	everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/14/2025	Air Exchange Unit	30359 WT Maple Plain, MN	cleaned, lubricated, everything okay	Annual PM	Preventive Maintenance completed on an annual schedule.
2/14/2025	Public works air Compressor 2	30359 WT Maple Plain, MN	everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/20/2025	DEHUMIDIFIERS	30359 WT Maple Plain, MN	all good	Inspection	CHECK AIR FILTER AND REPLACE IF NEEDED, MAKE SURE DRAIN TUBE IS DRAINING PROPERLY.
2/20/2025	AIR COMPRESSOR	30359 WT Maple Plain, MN	everything ok	Inspection	CHECK OIL LEVELS AND BELT CONDITION. INSPECT FOR OIL LEAKS OR EBNORMAL WEAR. DOCUMENT HOUR METERS. CONFIRM WATER DRAIN IS WORKING.
2/20/2025	FIRE EXTINGUISHERS	30359 WT Maple Plain, MN	all good, the water tower extinguisher is getting close to the recharge level but we have 2 back ups at the shop to get us by until annual inspections by Summit Fire Protection	Inspection	<p>CONFIRM NO OBSTRUCTIONS TO EXTINGUISHER.</p> <p>CONFIRM PIN IS IN PLACE, GAUGE READS FULL OR IN THE GREEN.</p> <p>REMOVE FROM MOUNT AND TURN UPSIDE DOWN SEVERAL TIMES.</p>
2/21/2025	HIGH SERVICE PUMP 1	30359 WT Maple Plain, MN	greased, everything ok	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.
2/21/2025	HIGH SERVICE PUMP 2	30359 WT Maple Plain, MN	greased, everything ok	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.

2/21/2025	MIXER NO 1	30359 WT Maple Plain, MN	greased, everything ok	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR OR NOISES. ADD ONE OR TWO SQUIRTS OF GREASE TO GREASE ZERTS.
2/21/2025	CATERPILLAR TRACTOR	30359 WT Maple Plain, MN	exercised, greased, everything ok	Monthly PM	Start vehicle and drive to exercise equipment. Check Fluids
2/21/2025	MACK DUMP TRUCK	30359 WT Maple Plain, MN	exercised, everything ok	Monthly PM	Start vehicle and drive to exercise equipment. check fluids
2/21/2025	ToolCat Bobcat UW56	30359 WT Maple Plain, MN	picked up from lano equipment replacing an exhaust valve that was warrantied, exercised, everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/21/2025	Kubota ZD326	30359 WT Maple Plain, MN	exercised, everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/21/2025	Kubota B3030	30359 WT Maple Plain, MN	greased, exercised, everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/21/2025	F150 Truck	30359 WT Maple Plain, MN	exercised, everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/21/2025	Fire Station 2 Infrared Heater	30359 WT Maple Plain, MN	everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/21/2025	Fire Station 2 AC Units	30359 WT Maple Plain, MN	everything ok	Inspection	Detailed examination of equipment for defects or abnormalities.
2/26/2025	EMERGENCY GENERATOR	30359 WT Maple Plain, MN	exercised weekly, everything okay, annual service coming up next week	Inspection	1. CHECK ALL FLUIDS INCLUDING FUEL 2. DOCUMENT HOUR METER AND CONFIRM EXERCISING UNDER LOAD AT LEAST ONCE A WEEK. 3. INSPECT UNIT FOR UNUSUAL WEAR. 4. IF DURING COLD WEATHER CONFIRM HEATING BLOCK IS WORKING.
2/26/2025	WELL 1	30359 WT Maple Plain, MN	everything ok, cleaned up well house when the holiday decorations were removed	Inspection	Detailed examination of equipment for defects or abnormalities.

2/26/2025	WELL 3	30359 WT Maple Plain, MN	everything ok, painted and insulated the interior of the well house as recommended by the Dept of Health (we saved thousands of dollars doing this in house)	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT FOR ABNORMAL WEAR AND NOISES.
2/26/2025	Main Lift Station Generator	30359 WW Maple Plain, MN	exercised weekly, everything okay, annual service coming up next week	Inspection	CHECK OIL. DOCUMENT ON THIS WORK ORDER WHERE AND WHEN THIS EQUIPMENT WAS USED THIS MONTH. IF NOT USED NO DOCUMENTATION IS NEEDED.
2/26/2025	Mixing Tank	30359 WT Maple Plain, MN	With the reclaim tank be out of service due to repairs needed on the backflow preventer for the spraywash line this work order did not get complete. We will complete this work order next month	Annual PM	Pump Down and Clean Mixing Tank
2/26/2025	Aerator/Aerator Fan	30359 WT Maple Plain, MN	With the reclaim tank be out of service due to repairs needed on the backflow preventer for the spraywash line this work order did not get complete. We will complete this work order next month	Annual PM	Preventive Maintenance completed on an annual schedule. Inspect the Aerator and Aerator fan
2/26/2025	Trails	30359 WT Maple Plain, MN	all trails are currently looking good	Inspection	Detailed examination of equipment for defects or abnormalities.
2/26/2025	Playgrounds	30359 WT Maple Plain, MN	all playground equipment is looking good, we will organize getting the woodchips replaced in Bryantwood and Meadows park when the ground dries out	Inspection	Detailed examination of equipment for defects or abnormalities.

2/26/2025	Parks	30359 WT Maple Plain, MN	all parks are currently looking good, all ash trees have now been removed from our parks, stump grindings to follow when the ground dries out	Inspection	Detailed examination of equipment for defects or abnormalities.
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