



REVISED MEETING MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
March 24, 2025
5:30 PM

1. CALL TO ORDER

Julie Maas-Kusske Called the meeting to order at 5:30 PM

Present: Mayor Julie Maas-Kusske, Councilmember Rochelle Arvizo, Councilmember Connie Francis, and Councilmember Andrew Burak.

Absent: Councilmember Mike DeLuca

Staff Present: City Administrator Jacob Kolander, Assistant City Administrator Kevin Larson, and ABDO Finance Jessi Sturtz

2. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember Arvizo, Councilmember Francis, Councilmember Burak

Motion passed 4-0

3. DISCUSSION

A. Enterprise Funds Budget

ABDO Finance Sturtz presented the 2025 enterprise budget and highlighted the key items to consider. Addressed the interest calculation question and offered 4 surcharge options for water sold to outside cities.

Council Direction: The council agrees with the interest calculation, a 45% surcharge for water sold beyond the city, and present the water/storm/sewer enterprise fund budget for 2025 to the next City Council Business meeting for approval.

B. Fund 452- Met Council Grant

City Administrator Kolander summarized the internal budget and the negative balance dating back to 2017. Kolander offered three options to remedy the negative balance.

Council Direction: Simplify the budgeting process. Shift money from the capital improvement fund to remove the budgetary negative balance.

C. Medina/Common Bond Water Discussion

City Administrator Kolander summarized the history of the 51 unit common bond development. The agreement was originally made in 2006; in 2021, the council approved supplying water, and the City of Medina is asking the City of Maple Plain to supply water to this development officially. Kolander noted that with the addition of Kwik Trip, a 100-unit apartment building, and a new downtown development, the city's situation may have changed and may not allow the City to provide water supply to the common bond apartment development. It was mentioned that the City of Independence is conducting a water study to supply a development in Independence.

Council direction: Work through the legal agreement with the City Attorney. Afterwards, Kolander will meet with the council to provide an update. Kolander will also meet with the City of Medina to discuss our current situation, the limitations of the water supply, the history of the contract, and our future needs as a city.

4. COUNCIL REPORTS AND OTHER BUSINESS

A. City Hall Security

City Administrator Kolander summarized the opportunity that Orono School District is providing and proposal of the door unlocking system.

Council direction: move forward with obtaining and installing the door unlocking system.

5. FUTURE WORKSHOP TOPICS

A. Metcouncil Equity-Focused Water Efficiency Grant

B. Ice Skating Rink Maintenance

C. Parks/VMP Baseball/Softball Field Improvements

Parking Enforcement Discussion

Councilmember Francis identified parking on city streets as a future topic. The issues identified are unsafe two-sided parking, wrong-direction parking, and emergency access concerns. Solutions proposed are enforce existing no-parking signs, issue tickets, consider citywide one-sided parking, educational outreach via newsletters, long-term mailbox relocation strategy.

Council Direction: Staff to explore enforcement and policy options.

Board of Appeals and Equalization

Mayor Maas-Kusske proposed to transition from local Board of Appeals to Hennepin County managed Open Book system. Some of the benefits discussed are the County provides more options, reduced personal conflicts, and streamlined processes for residents.

Council Direction: Council supports transition for next fiscal year.

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Arvizo, Councilmember Francis,
Councilmember Burak

Motion passed 4-0

Council Adjourned at 6:19

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator

DRAFT