

City Administrator Monthly Report to Council

July 2026

During July, staff continued work on several priority projects, operational issues, and community initiatives throughout Maple Plain.

Fire Department

- PERA informed the City that \$2,122,560.64 will be distributed to the Fire Relief Association as part of the Fire Department transition process.
- A Fire Relief Association meeting was scheduled for July 29 to approve final benefit payouts. A resolution will be presented to facilitate supplemental benefit payments and reimbursement through the Minnesota Department of Revenue.

Public Works, Utilities, and Infrastructure

- Staff continued addressing operational concerns related to Public Works services and coordination.
- The City responded to a water incident and completed an after-action review.
- Downtown reconstruction activities began, with regular construction meetings and public project updates provided to residents.

Planning and Economic Development

- A public hearing will be required for Tax Increment Financing (TIF) District 2-2 associated with the Equinox Development townhome project. It is scheduled for August 6th.

Code Enforcement

- A significant water leak at 1660 Spring Avenue resulted in extensive mold damage. The building was posted as unoccupied, and staff are coordinating with partners regarding next steps for the hazardous building.

Public Safety

- A security incident occurred at the concession stand in which individuals attempted to access the facility and moved a security camera. The matter was referred to the West Hennepin Public Safety Department for follow-up.

Grants and Funding

- The City was notified that it did not receive the DNR grants for which it had applied. Staff is seeking additional feedback to strengthen future applications.

Administration

- Staff worked with Abdo on development of the 2027 budget and prepared budget information for Council review.
- Election administration training was completed in preparation for upcoming elections.
- Preliminary discussions continued regarding future City Hall improvements, including obtaining architectural proposals for Council consideration.

Community Communications

The City continued providing regular public updates related to:

- Downtown reconstruction activities and traffic impacts.
- Emergency siren upgrades and testing schedules.
- Construction schedules and project progress updates.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J.W. Schillander', with a stylized, cursive script.

Jacob W. Schillander
City Administrator
City of Maple Plain