

August 22, 2025

City of Maple Plain PO Box 97 Maple Plain, MN 55359 Attn: Kevin Larson

### RE: RFP for Sewer Jetting and Televising Services – Three Year Program

Mr. Larson

Thank you for the invitation and opportunity to submit this proposal to you and City of Maple Plain for the above-referenced project. Per your request enclosed you will find the documentation you requested per the Request for Proposal dated July 28<sup>th</sup>, 2025. The table of contents of this proposal will be as follows:

- 1. Empire Pipe Services Background
- 2. Empire Key Personnel
- 3. References
- 4. Approach/Scope of Work
- 5. Equipment Summary
- 6. Safety
- 7. Sample Video
- 8. Proposed Schedule
- 9. Price Proposal Form
- 10. Scope Clarifications
- 11. Certifications/Insurance

Empire takes pride in being a working partner with municipalities throughout our region. We look forward to the possibility of creating a partnership with the City of Maple Plain. If you have any questions regarding our company or this proposal, please do not hesitate to reach out.

Sincerely

Shawn Wenner, President

Shun Warn

507-388-2895, swenner@empire-pipe.com



### **About Us:**

### **#1 Company Background**

Empire Pipe Services is a leading provider of comprehensive pipeline solutions, specializing in inspection, cleaning, maintenance, and repair services for municipal, industrial, and commercial clients with underground piping infrastructure. With a proven track record of reliability, innovation, and excellence for over 25 years, Empire Pipe Services has established itself as a trusted partner in the pipeline infrastructure sector for the upper Midwest five state area, with servicing and maintaining over 1.8 million linear feet of underground infrastructure per year.

### **Core Services**

- Pipeline Inspection: Utilizing cutting-edge CCTV and robotic technologies for accurate diagnosis of pipeline conditions.
- **Cleaning and Maintenance:** Offering advanced hydro jetting methods & equipment to clean, removal of various obstructions, and preventative maintenance to ensure optimal pipeline performance.
- Repairs and Rehabilitation: Delivering trenchless repair solutions such as QuickLock mechanical point repairs and cured-inplace pipe (CIPP) epoxy short liners to minimize disruptions to the infrastructure and to reduce cost vs invasive open
  excavations.
- Emergency Response: Providing 24/7 rapid response services to address urgent pipeline issues and minimize downtime.

### **#2 Key Personnel:**

Shawn Wenner & Sara Wenner – Owners: <a href="mailto:swenner@empire-pipe.com">swenner@empire-pipe.com</a> & <a href="mailto:sarawenner@empire-pipe.com">sarawenner@empire-pipe.com</a> & <a href="mail

Rick Fisher- Superintendent: rfisher@empire-pipe.com 24 Years of Industry Experience

Ben Gruber-Foreman: bgruber@empire-pipe.com 8 Years of Industry Experience

Ryan Bultman-Foreman: rbultman@empire-pipe.com 10 Years of Industry Experience

Chris Evenson-Foreman: cevenson@empire-pipe.com 6 Years of Industry Experience

Ben Jarabek- Foreman: bjarabek@empire-pipe.com 2 Years of Industry Experience

Empire Pipe Services currently employs 9-11 field staff annually. Our typical crew size is 2-3 people

### #3 References:

City of Victoria, MN: Maintenance Agreement of approx. 60,000 linear feet per year

Contact: Brady Lee, Public Works Director: (952) 443-4237

City of St. James, MN: Maintenance Agreement of approx. 35,000 linear feet per year

Contact: Mark Anderson, Wastewater Superintendent: (507) 375-1228

City of Coon Rapids, MN: Maintenance Agreement of approx. 20,000 linear feet per year

Contact: Anthony Barthel, Sewer Lead Cell: (763) 767-6568



### #4 Approach/Scope of Work:

Cleaning and Televising Process: We generally talk about these two different tasks at the same time as Empire's normal operating procedure is to carry out these two items simultaneously. Prior to the start of work in the designated area we will coordinate with the city and go over any potential coordination issues and also offer our company notice that can be digitally shared with citizens/property owners prior to the start of work. The notice gives information about what we are doing and some of the possible sounds, smells or issues that they may experience while the sanitary mains are being cleaned in their neighborhood. It is well known that the cleaning of sanitary sewer mains can cause potential issues with individual properties. To minimize these potential issues Empire technicians are trained to open both access points on the upstream and downstream of the pipe that is being cleaned. Another important training point is to keep the water pressure on the jet vac truck down to a minimum to reduce the effects of homeowners' drains while still adequately cleaning the sanitary sewer main.

With whatever area of town we start on, we will start at the top of the gravity sanitary sewer system and work our way down the system, this allows us to capture all potential sewer debris as we go and not run the risk of dirtying pipe that has already been cleaned. Empire typically prefers to initially do a general cleaning of the sewer segment and then start televising. This allows us to validate that the pipe was properly cleaned. If any issues are discovered like roots or deposits the jet vac truck is nearby to address those concerns right away with city approval. When we encounter items that require heavy cleaning such as roots or deposits, or normal process is to notify the city representative of what we encountered and ask permission to proceed. This process can vary from municipality to municipality, and we are flexible to curtail our process to whatever the city's preference is. Heavy cleaning can also require using higher jetting pressures to remove the obstruction properly. Special care is taken to only use the higher pressure on areas of concern. With all our municipal maintenance customers we advise them beforehand that it is good budgeting practice to assume that there will be issues in the pipe we will encounter while cleaning and televising that they will want to handle while we are there carrying out these tasks because that is the most efficient. A good rule of thumb is to figure an additional 15-20% in cost of what you are normally budgeting for the standard cleaning and televising for that year to handle the possible issues the cleaning and televising crew may run into. This is not a requirement, only a recommendation.

**Easement Jetting**: Requires the use of equipment and personnel to access manholes that cannot be driven up to with heavy equipment that may damage the surface area around the access point or manhole. Easement jetting requires more coordination as there are almost always private citizens involved that usually have private property adjacent to the easement area. Empire owns equipment and its personnel are well versed in carrying this out.

**Emergency After Hours:** Empire is able to conduct 24-hour service beyond the normal daily operating hours. If an emergency arises after hours a person can simply call our main phone number which then rolls to the mobile phone of one of our management team members who can then administrate the emergency request.

### **#5 Equipment Summary:**

- (5) Combination Jet Vac Trucks with 12–15-yard debris bodies and 800 ft of Jetting hose
- (4) Televising Trucks with High-Definition Video & Lateral Launch capability
- Televising Software that is GIS municipal asset management software compatible
- Easement Equipment: Skid steer mounted jetting reel and mobile televising unit with all-terrain vehicle
- Robotic Cutter to handle any sensitive or more precise obstruction removal keeping damage to the host pipe to a minimum



### #6 Safety:

- Confined Space Certified: All field personnel are yearly trained and certified by Southern Minnesota Technical College or SCC
- Foreman and personnel have training in Traffic Control Flagging
- We hold weekly Tool Box/shop meetings to go over Equipment and Safety issues
- Empire Pipe Services has a Company Safety Manual which is available upon request

### **Site Restoration:**

Typically, Empire uses methods and owns equipment to minimize the need for site restoration. Regardless, at times site restoration is required at which point before the work is performed, we would meet with all parties concerned to go over what to expect while the work takes place and have a combined agreement on how the site should be restored when completed.

**#7 Sample Video:** See Attached Link <a href="https://www.dropbox.com/scl/fi/53jurtuo0m9|3gawo1ror/Zumbrota-MN-Sample-Video-3770-3760-Copy.mp4?rlkey=skyt1unl41namhqa1c97q28bm&st=ahc5dxrh&dl=0">https://www.dropbox.com/scl/fi/53jurtuo0m9|3gawo1ror/Zumbrota-MN-Sample-Video-3770-3760-Copy.mp4?rlkey=skyt1unl41namhqa1c97q28bm&st=ahc5dxrh&dl=0</a>

### **#8 Proposed Project Schedule:**

We have several annual municipal maintenance agreements. We typically prefer to do them in the first half of the year as soon as weather conditions allow. We have some clients that prefer to do the televising during specific times of the year which we are able to do with the proper amount of notice.

### #9 Clarifications:

- Sewer Maps/Plans will need to be provided, and manholes need to be exposed prior to the start of cleaning
- All vacuumed/collected Sanitary Sewer debris is to be disposed at Met Council in St. Paul, MN
- Cleaning includes up to (2) cleaning passes, over (3) will be considered "heavy cleaning"
- We assume to have access to water at no additional charge to conduct cleaning
- Our proposal is based off this volume of footage, a significant reduction may result in an increase in the per foot price
- (2) Digital copies of videos and reports to be provided at a minimum
- Our technicians are <u>PACP certified</u> (Pipeline Assessment Certification Program) and the video will be conducted per PACP guidelines
- Manhole Inspections if required will be MACP (Manhole Assessment Certification Program) Level 1
- We can provide a digital compliant video database for GIS asset management software
- If a reverse setup is required due to pipe conditions this will be an additional charge
- Only Minimal Traffic Control is included at this time
- Work on State Highways will require a permit & may require additional traffic control



August 22, 2025

City of Maple Plain, MN

### **#10 Price Proposal Form**

### **Sewer System CCTV Inspection & Jetting Services- Three Year Program**

Item		Linit	Estimated	Limit Dring	Estimated Total		
No.	Description	Unit	Quantity	Unit Price	Price		
1	Mobilization of Crew & Equipment-Yearly	EA	3	\$750.00	\$2,250.00		
2	CCTV Inspection	LF	31,000	\$0.70	\$21,700.00		
3	Jetting	LF	31,000	\$1.00	\$31,000.00		
	Easement Jetting (This is in addition to Item #3 which						
4	needs to be a minimum of 1,500' or more)	LF	0	\$2.85	\$0.00		
5	Deposit Removal	Hourly	0	\$520.00	\$0.00		
6	Tap Cutting, root cutting/deposit	Hourly	0	\$520.00	\$0.00		
	Haul Trip to dipose sewer debris at Met Council in St.						
7	Paul, MN	EA	3	\$735.00	\$2,205.00		
8	Emergency service rates add charge per technician	Hourly	0	\$24.00	\$0.00		
9	Jet Vac Truck w/operator	Hourly	0	\$270.00	\$0.00		
10	Televising Truck w/operator	Hourly	0	\$255.00	\$0.00		
11 /	Additional Technician only	Hourly	0	\$105.00	\$0.00		
12	Lateral Launch Televising Truck w/operator	Hourly	0	\$353.00	\$0.00		
13	Robotic Cutter	Hourly	0	\$250.00	\$0.00		
14	Manhole Inspection Scanning (MACP-1)	EA	0	\$90.00	\$0.00		
15	Trenchless Spot Repairs & Short Liners	Quoted	on a individual b	\$0.00			
16	Traffic Control- Flagging (2-person flagging crew)	Hourly	0	\$255.00	\$0.00		
17	Per Diem (Daily Mob cost for crew additional work)	Daily	0	\$375.00	\$0.00		
	Total Estimated Amount:						

**Note:** The Unit Quantities set forth above are best estimates; the actual Unit Quantities may differ. Payment will be based on the Unit Prices for actual linear feet of sewer mains cleaned and inspected. The Provider shall notify and obtain approval of the City prior to performing Services with respect to any item in excess of the estimated Unit Quantity for such Item. Upon receipt of written authorization from the City's City Administrator or his or her designee, the Provider

agrees to provide Project at the Unit Prices set forth above with respect to the Unit Quantity set forth above for any Item.

Shawn Wenner, CEO Empire Pipe Services

**Acceptance of Proposal** The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\_\_\_\_\_



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

th	this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).											
PRODUCER						CONTACT NAME: Bridget Whipps CISR						
Brown & Brown Insurance Services, Inc.						PHONE (A/C, No, Ext): (507) 388-2010 FAX (A/C, No): (507) 388-5492						
1120	South Avenue				I E-MAIL	Dridget IAA	hipps@bbrown					
					ADDRESS:							
North Mankato MN 56003						INSURER(S) AFFORDING COVERAGE  INSURER A . Owners Insurance Company						
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INSU		ira Dir	o Cor	n da a a	INSURER B: Auto-Owners Insurance Company							
	Wenner Holdings LLC dba Emp	ille Fil	Je Sei	vices	INSURER C: Capitol Specialty Insurance Corp							
	Empire Pipe Properties, LLC				INSURE	RD:						
	415 Truman St			er teat at all annematics are	INSURE	RE:			_			
	North Mankato			MN 56003	INSURER F:							
				NUMBER: 25/26 w/ 24/25				REVISION NUMBER:				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.												
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Wenner Holdings dba Empire Pipe Services 415 Truman St					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
	वार्च मधामक्षा अ				AUTHORIZED REPRESENTATIVE							
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	North Mankato			MN 56003	Bridget Whomas							



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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DRODUCED					CONTACT Superior Point NAME:							
Brown & Brown Insurance Services Inc					PHONE (A/C, No, Ext): FAX (A/C, No): 1-800-941-1169							
1120 South Ave North Mankato, MN 56003-3507				E-MAIL								
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				ADDRESS: arp@superiorpoint.com  INSURER(S) AFFORDING COVERAGE NAIC #						
		(507) 388-2010				INSURE		NAIC #				
INSURED Wenner Holdings LLC dba												
Empire Pipe Services						INSURER B: INSURER C:						
		415 Truman St				INSURE						
		North Mankato, MN 56003-2138				INSURE						
COVERAGES CERTIFICATE NUMBER:						INSURER F : REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,										WHICH THIS		
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Special provision: WC 00 03 08. Partners, Officers, and Others Exclusion Endorsement is attached to the policy. An owner/officer/other has rejected coverage.												
CERTIFICATE HOLDER						CANCELLATION						
Wenner Holdings dba Empire Pipe Services 1120 South Ave North Mankato, MN 56003-3507						SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
						AUTHORIZED REPRESENTATIVE						

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### **WARNING NOTICE:**

### REGARDING WORKERS' COMPENSATION BENEFITS PAYABLE OUTSIDE OF MINNESOTA

Workers' compensation insurance policies issued by the Minnesota Workers' Compensation Assigned Risk Plan **DO NOT** provide coverage for workers' compensation benefits to injured employees which you are obligated to provide under the workers' compensation laws of any other state.

This policy only covers lawful claims for workers' compensation benefits allowed under Minnesota law. This policy **DOES NOT** provide coverage for your workers' compensation liability to injured employees that work outside of Minnesota, and who are not entitled to receive benefits under Minnesota's workers' compensation law.

This policy also **DOES NOT** cover your workers' compensation liability under another state's workers' compensation law if your injured employee elects to receive benefits under that other state's workers' compensation law in lieu of receiving workers' compensation benefits payable under Minnesota law.

This policy **DOES** provide coverage under Minnesota's workers' compensation law for benefits to your injured employees who regularly perform their primary duties of employment within Minnesota but who are injured outside of this state, as required by Minn. Stat. §176.041, subd. 2-4 (2009).

Coverage for out of state employees can be complicated. If you do business outside Minnesota, employ persons that perform work outside Minnesota or have any question regarding what benefits are provided to your employees by Minnesota's workers' compensation law, you should consult your insurance agent or other knowledgeable professionals regarding your obligations in this area.



OF COMPLETION

PROUDLY PRESENTED TO

## Shawn Wenner



Certification Number: U-213-17314

Expiration Date: 4/17/2028











OF COMPLETION

PROUDLY PRESENTED TO

### **Rick Fisher**



Certification Number: U-105-1683

Expiration Date: 1/22/2028











PROUDLY PRESENTED TO

OF COMPLETION

## Benjamin Gruber



Expiration Date: 1/22/2028

Certification Number: U-0219-070304811



Shales yes

Sheila Joy Executive Director





Note: The individual is not an employee or partner of NASSCO. The individual acknowledges and agrees that NASSCO does not supervise or control the individual and that NASSCO shall not be responsible for any acts or omissions of the individual.



# PACP | LACP | MACP Version 8 CERTIFICATE OF COMPLETION

PROUDLY PRESENTED TO

### Ryan Bultman

ate.

Expiration Date: 1/22/2028

Certification Number: U-316-07003575









OF COMPLETION

PROUDLY PRESENTED TO

### Chris Evenson



Certification Number: P0052173-012025

Expiration Date: 1/28/2028



Sheila Joy







Note: The individual is not an employee or partner of NASSCO. The individual acknowledges and agrees that NASSCO does not supervise or control the individual and that NASSCO shall not be responsible for any acts or omissions of the individual.

### State of Minnesota

### **SECRETARY OF STATE**

Certificate of Organization

I, Mark Ritchie, Secretary of State of Minnesota, do certify that: Articles of Organization, duly signed, have been filed on this date in the Office of the Secretary of State, for the organization of the following limited liability company, under and in accordance with the provisions of the chapter of Minnesota Statutes listed below.

This limited liability company is now legally organized under the laws of Minnesota.

Name: Wenner Holdings, LLC

Charter Number: 3284807-2

Chapter Formed Under: 322B

This certificate has been issued on 04/03/2009.



Mark Ritchie Secretary of State.