



Executive Summary

City Council Business Meeting

AGENDA ITEM:	Resolution 2026-0323-01 Resolution Approving The Submission Of An Outdoor Recreation Grant Application For Veterans Memorial Park
PREPARED BY:	Kevin Larson, Assistant City Administrator
RECOMMENDED ACTION:	1 Motion 1. Approve Resolution 2026-0323-01 Resolution Approving The Submission Of An Outdoor Recreation Grant Application For Veterans Memorial Park

Background

the Minnesota Department of Natural Resources' Outdoor Recreation Grant Program offers matching grants of up to 50 percent of eligible project costs to local units of government for the development or redevelopment of local parks and recreation facilities. Eligible projects include amenities such as picnic shelters, athletic facilities, and ice rinks.

At the January 12th workshop, the City Council provided guidance to staff to apply for the Outdoor Recreation Grant. For Veterans Memorial Park, the City Council provided directions to apply for the Outdoor Recreation Grant Program. The item to focus on is an indoor/outdoor pavilion with kitchen and ADA bathrooms.

The application requires the City Council to approve a resolution. Resolution 2026-0323-01 Outdoor Recreation Grant Program - Veterans Memorial Park fulfills the requirement to submit the application.

Grant Timeline

- Grant applications are due March 31st.
- The DNR Grants Staff is expected to be reviewed in spring 2026
- Preliminary awards announced in summer 2026
- Project construction generally occurring during the 2027–2028 seasons.

Proposals and Expected Cost

Estimated cost for indoor/outdoor picnic shelter with kitchen and ADA bathrooms.

Facility (e.g., picnic area, campground, walkway, shelter, restroom)	Description (linear feet, dimensions, material used, number of components, etc.)	Total Cost
<i>Indoor/Outdoor Pavilion</i>	Structure/Shell	\$120,000
	Bathrooms (2 ADA-compliant)	\$80,000
	Kitchen	\$25,000
	Plumbing & Utilities	\$45,000
	Sitework (foundation, sidewalks, landscaping)	\$30,000
Grand Total		\$300,000

Financial Impact

Total Project Cost: \$300,000

- Grant Request: \$150,000
- Match Amount: \$150,000

Recommendations

Staff recommends the approval of Resolution 2026-0323-01 Outdoor Recreation Grant Program - Veterans Memorial Park to submit with the application.