



## Executive Summary

### City Council Business Meeting

**AGENDA ITEM:** Review Quotes from MEB

**PREPARED BY:** Jacob Kolander, City Administrator

**RECOMMENDED ACTION:** It is recommended that the City Council approve the quote for Poplar and Willow Street improvements from MEB Enterprises Inc., funded through the Stormwater Capital Improvement Fund, due to the urgent need to restore proper drainage and prevent further infrastructure degradation. The Rainbow Park parking lot project may also be approved for this year using available Capital Improvement Funds, pending Council direction.

### Summary:

The City of Maple Plain requested quotes from MEB Enterprises Inc., who is currently performing drainage and parking lot improvements at Bergenson Caswell. Their familiarity with local conditions and active presence in the area makes them a suitable contractor for these additional projects.

#### 1. Poplar & Willow Streets

- **Total Quote:** \$20,250.00
- **Scope:** Clearing and grubbing ditch lines, reestablishing drainage, jetting stormwater infrastructure, and light gravel regrading and repair.
- **Urgency:** This project is a **high priority** due to a significant accumulation of mud and debris obstructing ditches, which is impeding water flow and contributing to drainage issues.
- **Tick Point Work:** Includes up to one hour of “tick point” work per catch basin (CB)—inspection and cleaning of CBs, checking flow capacity, and identifying needed repairs. Additional work beyond this scope will require City approval and may incur extra costs.
- **Funding Source:** Proposed to be funded through the Stormwater Capital Improvement Fund.

#### 2. Rainbow Park Parking Lot

- **Total Quote:** \$24,500.00
- **Scope:** Removal and replacement of 2,422 ft<sup>2</sup> of asphalt, including sub cutting, geotextile installation, recycled class five base, and two 2-inch asphalt lifts.
- **Priority:** This project is not a critical need and can be held until next year. However, Capital Improvement Funds are available to complete the project this year if the City Council chooses to proceed.
- **Additional Notes:** Includes traffic control. Curb and gutter work, soil correction, and other additions will require a signed change order. No warranties are provided on existing or customer-supplied materials.

**Recommendation:**

It is recommended that the City Council approve the quote for Poplar and Willow Street improvements from MEB Enterprises Inc., funded through the Stormwater Capital Improvement Fund, due to the urgent need to restore proper drainage and prevent further infrastructure degradation. The Rainbow Park parking lot project may also be approved for this year using available Capital Improvement Funds, pending Council direction.