

CITY OF MAPLE PLAIN

RESOLUTION NO. 2025-0825-01

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PLACE THE
PAST DUE ESCROW BALANCE FOR PROJECT #22007 WITH A
COLLECTIONS SERVICE**

WHEREAS, River Oaks of Minnesota submitted a land use application dated January 3, 2024, for the property located at 1520 Wyman Avenue, Maple Plain, MN, and incurred expenses related to project review and associated services; and

WHEREAS, the City of Maple Plain issued multiple invoices totaling \$5,651.38 for services rendered, including consultant and staff time, as outlined in the City's Fee Schedule and affirmed by the signed application and supporting documentation; and

WHEREAS, the City has made multiple attempts to collect the outstanding balance, including formal notice dated July 2, 2025, and confirmed delivery of said notice on July 9, 2025; and

WHEREAS, River Oaks of Minnesota has failed to remit payment or provide a satisfactory resolution, despite being duly notified of their financial obligations under City Code and the terms of the application; and

WHEREAS, the City has entered into a Service Agreement with Pioneer Capital Solutions, Inc., dated July 18, 2025, for the purpose of recovering unpaid debts through lawful collection efforts;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MAPLE PLAIN, MINNESOTA:**

1. The City Administrator is hereby authorized to place the outstanding escrow balance of \$5,651.38 related to Project #22007 with Pioneer Capital Solutions, Inc. for collection.
2. The City Administrator shall provide Pioneer Capital Solutions with all necessary documentation to verify the debt and facilitate the collection process.
3. The City shall cease direct collection efforts upon placement of the account with Pioneer Capital Solutions, in accordance with the terms of the Service Agreement.
4. This resolution shall take effect immediately upon its adoption.

Adopted by the City Council of the City of Maple Plain this 25th day of August, 2025.

Mayor: Julie M. Maas-Kusske

City Administrator: Jacob Kolander