



West Suburban & Maple Plain Meeting Communications

May 29th 18:00 hrs

▪ Merger Questions/Rumors:

- a. *What does WSFD use for notifying spouses of calls?*
 - i. They use the “family plan” on Active911 which is a \$10 per year add-on that ff significant others may purchase to get notified of calls
- b. *What will the officer positions be like after the merger?*
 - i. Chief Leuer is currently building different versions organizational charts to discuss with the merger group. All officers must adhere to WSFD officer requirements within first year of employment (see attached document)
- c. *Are some MPFD firefighters against the merger?*
 - i. If any firefighters have concerns or questions about the merger, please reach out to anyone in the merger group for clarification or answers! We don’t want anyone having doubts without addressing their concerns!

▪ Merger Plan/Tasks

- a. The leadership teams have been working together to complete steps/items for the merger
 - i. Legal/Financial – Jeff is working with Independence and Maple Plain to build a transfer of equipment contract
 - *Maple Plain would still own the building and maintenance, but WSFD would pay for any changes/modifications (ex. Logos, sleeping/crew quarters, etc.)*
 - ii. Onboarding Process (merging/hiring firefighters)
 - *Modifying the WSFD onboarding process for MPFD firefighters*
 - iii. Rebranding trucks (new paint jobs, logos, etc)
 - *Same helmets but new helmet fronts to match WSFD*
 - *Building a quote for graphics that will be implemented once merger happens*
 - iv. Equipment changes (moving to Scott SCBAs to match WSFD, new uniforms, etc)
 - *Going through Clarey’s to see how much we will get for our MSA SCBA*
 - v. Record management (moving info from ERS to First Due)
 - *Looking to start with First Due while we transition from ERS*
 - vi. Bylaws and SOPs (updates and additions with MPFD apparatus)
 - *Will be sharing WSFD bylaws with MPFD*
 - vii. Response protocols (apparatus response, all calls vs. station calls, etc)

- *Looking into responding to certain call types together (fires, accidents, etc), like Albertville and St. Michael departments*
- viii. Officer and firefighter requirements to be part of WSFD (Blue Card, FAO, etc)
- *Sharing requirements document with MPFD*
- ix. Training (comparing schedules to train together)
- *Looking to establish dual training nights (same training on Monday at MPFD and Wednesday at WSFD)*
- x. Events (helping each other with event coverage)
- *See event links to sign up for MPFD or WSFD events this summer!*
- xi. Duty Crews (MPFD will be given opportunities to cover WSFD duty crew shifts)
- *Looking for clarification from cities but MPFD will likely be allowed to cover WSFD shifts while being paid by Maple Plain/Independence*
- xii. Organizational Structure (leadership structure changes to accommodate MPFD)
- *Chief Leuer developing an organizational chart*
- b. The next big step will be for all MPFD members to read through the WSFD bylaws, information about the point system, and duty crew policy. The two departments are going to meet on **June 26th** to go over the items and clarify any questions/issues that MPFD firefighters have.
- i. These documents will be sent out in the email so expectations are understood as we begin to work with them.

Next Meeting: June 12th