

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Jacob Kolander, City Administrator

Date: June 23, 2025

Re: City Council Monthly Planning Report – June 2025

Meetings/Correspondence:

- One (1) Special City Council meeting to discuss possible real estate transaction.
- Two (2) staff meetings to review current projects: Reviewed project status for 5270 Main St., Kwik Trip sign permit and DA, downtown redevelopment update and miscellaneous other planning related issues.
- Correspondence with possible buyer of 5270 Main St. Looking to relocate business to Maple Plain and working on issues relating to proposed use.
- Three (3) meetings and correspondence with potential downtown developer relating to redevelopment site and development agreement. Additional correspondence with property owner of 5210 Main Street.
- Correspondence with Kwik Trip and city regarding final platting, development agreement and sign permit for new buildings.
- Reviewed concept and correspondence with possible developer looking at vacant property at 5370 Highway 12.
- Correspondence with property representative relating to possible development of Lachermeier Property located off of Pagenkopf Road.
- Continued working on miscellaneous planning issues relating to code enforcement, sign permit questions, accessory structure/sheds setback questions and potential land use questions.