



Executive Summary

City Council Workshop

AGENDA ITEM: Municipal Advisor RFP
PREPARED BY: Jacob Kolander
RECOMMENDED ACTION: Discussion & Decision

Summary:

The City of Maple Plain issued a Request for Proposals (RFP) for municipal financial advisory services and received five responses. After reviewing qualifications, scope of services, and cost structures, staff recommends continuing the City’s relationship with Ehlers.

While Ehlers’ past performance included some concerns related to project engagement—specifically delayed involvement in the 2024 Street & Infrastructure Project—staff believes the firm remains the most qualified overall. Ehlers offers a complete range of advisory services, competitive pricing, and extensive familiarity with Maple Plain’s financial needs.

To address past gaps, the City Administrator will meet with Ehlers’ lead advisor to clearly outline expectations for improved communication and earlier involvement in future planning efforts.

This recommendation is supported by a full evaluation memo and proposal summary report included in this packet.