

RESOLUTION 26-013

Be it resolved by the governing body of the City/Town of Monterey, Tennessee, that the Municipal Technical Advisory Service is hereby requested to codify and revise the ordinances of the City/Town of Monterey at the earliest possible date. The City/Town of Monterey agrees to pay the Municipal Technical Advisory Service \$4,800.00 for the codification and revision of its ordinances based on their current population of 2,746. Fifty percent (50%) of the cost will be paid when ordinances are requested for codification and the remaining fifty percent (50%) will be paid upon delivery of the first draft of the municipal code.

Passed and adopted by the governing body on the ____ day of ____, 20__

(Mayor)

CODIFICATION FEE SCHEDULE JULY 2012

MTAS provides two classes of codification services: an annual update service and a complete code service.

The annual update service includes updating each city's code once a year by incorporating all of the ordinances adopted during the past year and any amendments made to the city's charter. All cities that take advantage of this service will pay an annual fee of \$200, which includes the web hosting of the charter and full code as well as 10 copies of the updated pages. Additional copies will be invoiced separately based on our actual costs for duplication, dividers and shipping. When a city that is web hosted by MTAS submits ordinances to revise the code, the city will be charged twenty-one dollars (\$21) per page based on the number of pages that are modified by the ordinances. For cities who do not have an MTAS web-hosted code, the city will be charged twenty-five dollars (\$25) per page based on the number of pages that are modified by the ordinances. The per-page fee allows for a cost that is based on the amount of work done on each update. MTAS will invoice cities for updates when the work is completed and sent to the city.

The second service is for the creation of a complete code, which includes new codes from scratch, all conversions and re-codification of old MTAS codes and any conversion of a code prepared by a private code company. Charges for complete codes services are based on population because of the relative work load and the ability of the city to pay. MTAS will send an invoice to cities for 50 percent of the cost of a complete code when we are ready to begin work on the code, usually three to four months before completion. MTAS will invoice cities for the remaining 50 percent upon delivery.

Population Range		Complete Code	Annual Update						
Minimum	Maximum		With Web Hosting				Without Web Hosting		
			Web Hosting Fee	+	Per Page Fee	Web Hosting Fee	+	Per Page Fee	
1	2000	\$ 3,500.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	
2001	5000	\$ 4,800.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	
5001	10000	\$ 7,300.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	
10001	15000	\$ 9,300.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	
15001	25000	\$ 13,000.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	
25001	50000	\$ 14,500.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	
50001	over	\$ 18,000.00	\$ 200.00	+	\$ 21.00	\$ -	+	\$ 25.00	