



TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, NOVEMBER 15, 2022 at 6:00 PM

MINUTES

CALL TO ORDER

The regular meeting of Town Council was called to order by Mayor Michael Locklear at 6:00 p.m.

Present:

Mayor Michael A. Locklear
Mayor Pro-Tem David A. Dennis, Jr.
Councilmember DeWayne G. Kitts
Councilmember James N. Law, Jr.
Councilmember Latorie S. Lloyd
Councilmember Chadwick D. Sweatman
Councilmember James B. Ware, III

Staff Present:

John S. West, Town Attorney
Jeffrey V. Lord, Town Administrator
Marilyn M. Baker, Administrative Services Director/Clerk to Council
Justine H. Lovell, Finance Director
David R. Brabham, Jr., Police Chief
Rebecca T. Ellison, Recreation Director
Douglas R. Polen, Community Development Director
Robert L. Gass, III, Fire Chief
Mohamed A. Ibrahim, Technology Manager

Absent:

R. Logan Faulkner, Public Service Director

INVOCATION

Invocation delivered by Retired Pastor Thomas Aldrich of Crossover Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Councilmember Sweatman.

PRESENTATIONS

- 1. Proclamation:** South Carolina Native American Heritage Month
Mayor Locklear presented a proclamation to Chief Lisa Collins and Vice Chief Heidi Varner Seabrooke and other Tribal Council members who were in attendance proclaiming November 2022 as SC Native American Heritage Month.

2. **Proclamation:** Richard "Chip" Chipman - 2022 Lowcountry Music Hall of Fame Inductee
Mayor Locklear presented a proclamation to Richard "Chip" Chipman proclaiming Tuesday, November 15, 2022, as a day to honor Mr. Chipman for being one of the first to be inducted into the 2022 Lowcountry Music Hall of Fame.

APPROVAL OF MINUTES

3. **Regular Meeting Minutes:** Tuesday, October 18, 2022
Motion made by Mayor Pro-Tem Dennis to approve the regular meeting minutes of October 18, 2022, seconded by Councilmember Law. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

REPORTS

4. **Mayor's Report:** Michael A. Locklear
Mayor Locklear reported that Roscoe Haynes, a long-term member of the Planning Commission, recently passed away. Mr. Haynes served on the Planning Commission since August 20, 2002. He asked everyone to remember his family in their thoughts and prayers.

He also reported that the temporary poles for the Foxbank traffic light have been installed and they are now waiting on the power to be turned on.

The Miracle League Field ribbon cutting ceremony will be held on Monday, November 21st @ 5p.m. He invited everyone to come out and participate in this exciting event.

5. **Administrator's Report:** Jeffrey V. Lord
Administrator Lord asked the following Department Heads to introduce new employees in their departments:

Police Chief David Brabham introduced Zelda Holmes as the Town's new Victim Advocate. She comes to the Town from the City of Hanahan Police Department.

Community Development Director Doug Polen introduced Carson Shepard as the Town's new Business Development Manager. She comes to us from Berkeley County School District. He also introduced Susan Gilmore as the Town's Special Events Manager. She comes to us from St. John's Christian Academy.

Administrator Lord added that Susan and Carson worked together organizing the Halloween festivities and did a great job. It was well organized and well attended.

NEW BUSINESS

6. **Consideration:** Proposal to Provide Auditing Services
Finance Director Justine Lovell explained that staff solicited bids for auditing services of the Town's Financial Statements for fiscal years 2022 thru 2025. Approximately 15 audit firms were contacted and only two responded. Love Bailey & Associates, LLC and Baird Audit Group, LLC. Staff recommended awarding the bid to Baird Audit Group, LLC. Although the bid came in slightly higher, Baird performed prior year audits for the Town in accordance with Government Auditing Standards. Based on prior experience

with Baird, staff has gained a respect and appreciation for the knowledge, experience, and ongoing communication their audit team has provided. Additionally, their team has met the continuing education requirements necessary to perform governmental and single audits. With the upcoming changes in GASB, staff is comfortable that their team will ensure that management meets those requirements.

| All-inclusive Fee for fiscal year ending | Basic Financial Audit | Single Audit | Total for Finance Audit and Single Audit |
|--|-----------------------|--------------|--|
| 2022 | 12,000 | 2,000 | 14,000 |
| 2023 | 13,000 | 2,000 | 15,000 |
| 2024 | 14,000 | 2,000 | 16,000 |
| 2025 | 14,000 | 2,000 | 16,000 |

Motion was made by Councilmember Sweatman to accept staff's recommendation and award the bid to Baird Audit Group, LLC. Motion was seconded by Councilmember Ware. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

7. **Consideration:** Fire Truck Bids

Chief Robert Gass explained that an invitation to bid was published on the SC Business Opportunities website and the Town's website. In addition, six bid packages were mailed to a list of qualified vendors. The Town received four sealed bids:

Safe Industries' Ferrara Dealer was the high bid \$896,400.00 plus \$3,586.00 for a Performance Bond. Phoenix Fire Apparatus, LLC the Rosenbauer Dealer had the second highest bid of \$839,419.00 but failed to bid all the loose equipment (about \$62,367.00) and there would be an additional cost of \$4,197.00 for a Performance Bond. 911 Fleet and Fire Equipment the HME Dealer bid \$840,000.00, Performance Bond included. Peach State Truck Center the Spartan Dealer had the lowest bid of \$833,289.00, Performance Bond included, they also have the shortest delivery estimate of 440 days.

Staff also researched some used options, used fire apparatus are in high demand today with the extreme lead times for new vehicles and good ones are hard to locate and negotiations are limited. There were two used pumpers that stood out, a 2017 Spartan Metro Star Pumper with 5,696 miles and 644 engine hours, available in Spring of 2023 for \$495,000.00 and a 2020 Pierce Saber Pumper with 12,136 miles and 1,766 engine hours, available in Early 2023 for \$595,000.00. These figures do not include the \$180,000.00 in additional equipment that needs to be purchased with the unit or any modifications such as removing seats and adding a medical equipment cabinet.

After careful consideration and comparison of these offerings staff recommends purchasing the Spartan Custom Side Mount Pumper on their Metro Star Chassis offered by Peach State Truck Centers in the amount of \$833,289. They are the low bid

and will meet best our needs and can be delivered in approximately 440 days after the order is placed. This unit is the closest match to the last pumper we purchased and will be a step toward standardization of like apparatus in the fleet.

Since all the bids received were over the \$776,000 estimate, we received in the spring of this year, Chief Gass looked at some used options as an alternative solution. There was a 2017 Spartan Metro Star Pumper listed on the Brindlee Mountain Fire Apparatus website for \$495,000.00 which was the closest fit for their needs, it has low hours and mileage, and will be available sometime in Spring of 2023. If it is determined that a used unit is the direction we follow, I would recommend pursuing this unit.

After some discussion, motion was made by Councilman Sweatman to purchase the new Spartan Pumper offered by Peach State Truck Centers in the amount of \$833,289. The truck will be funded through ARPA Funds. Motion was seconded by Mayor Pro-Tem Dennis. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

8. Consideration: Bids for Train Depot Repairs

Administrator Lord explained that the Train Depot needs exterior repairs, including siding, soffit, rafters, porch skirting, and replacement of any other rot found during repairs. Town received three bids.

- Construction Group, Inc. \$75,000
- Ballentine Builders, LLC \$63,000
- Carolina Contracting Solutions, LLC \$117,728

Staff request authorization to proceed with the repairs and recommends going with the low bid from Ballentine Builders in the amount of \$63,000.

Motion was made by Councilmember Law, to award the bid to Ballentine Builders, LLC in the amount of \$63,000 and authorize repairs. Motion was seconded by Councilmember Sweatman and approve unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

OLD BUSINESS

10. Second Reading and Public Hearing: Consider a motion to amend Chapter 8, Buildings and Building Regulations, of the Code of Ordinance

Public Hearing: There were no comments from the public.

Motion was made by Councilmember Law to approve the proposed amendment to Chapter 8. Motion was seconded by Councilmember Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

PUBLIC INPUT – There was no input from the public.

EXECUTIVE SESSION - Council may take action regarding matters discussed.

11. Discussion: Consideration of a contractual matter related to the stormwater utility.

Motion was made by Mayor Pro-Tem Dennis to go into executive session to discuss a contractual matter related to the stormwater utility. Motion was seconded by Councilmember Sweatman and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

Motion was made by Mayor Pro-Tem Dennis to go out of executive session and to reconvene to the regular meeting of Council. Motion was seconded by Councilmember Sweatman and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

12. Reconvened: Council reconvened to the regular meeting and the following action was taken.

Property Purchase:

Motion was made by Councilmember Sweatman to purchase property located at 122 Jolly Lane (TMS# 142-06-05-008) in the amount of \$205,000 out of the ARPA Funds. Motion was seconded by Councilmember Ware and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

ADJOURNMENT

Motion was made by Mayor Pro-Tem Dennis, seconded by Councilmember Law to adjourn the regular meeting of Council. Meeting was adjourned at 7:21 p.m. Motion was approved unanimously as follows.

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk to Council

December 20, 2022

DATE