



# TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal  
Complex, 118 Carolina Avenue  
TUESDAY, JULY 19, 2022 at 6:00 PM

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## MINUTES

### CALL TO ORDER

The regular meeting of Town Council was called to order by Mayor Michael Locklear at 6:00 p.m.

#### Present:

Mayor Michael A. Locklear  
Mayor Pro-Tem David A. Dennis, Jr.  
Councilmember DeWayne G. Kitts  
Councilmember James N. Law, Jr.  
Councilmember Chadwick D. Sweatman  
Councilmember James B. Ware, III

#### Staff Present:

John S. West, Town Attorney  
Jeffrey V. Lord, Town Administrator  
Marilyn M. Baker, Clerk to Council  
Justine H. Lovell, Finance Director  
Douglas R. Polen, Community Development Director  
R. Logan Faulkner, Public Service Director  
Robert L. Gass, III, Fire Chief

#### Absent:

Councilmember Latorie S. Lloyd  
Rebecca T. Ellison, Recreation Director  
Stephen G. Young, Acting Police Chief  
Mohamed A. Ibrahim, Technology Manager

### INVOCATION

The invocation was delivered by Attorney John S. West.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Councilmember James N. Law, Jr.

### SPECIAL PRESENTATIONS

1. **Recognition:** Retired Chief Municipal Court Judge Robert E. Watson  
Judge Robert E. Watson retired effective May 31, 2022. He was honored by Mayor Locklear and Town Council with a Proclamation for his dedicated years of service to the Town of Moncks Corner. Judge Watson served in multiple positions with the Town between 1984 until his retirement. Chief Municipal Judge Shaheena Bennett was in

attendance and participated in the presentation by reading the Proclamation on behalf of Mayor Locklear and Town Council.

2. **Recognition:** Retired Clerk of Court Helen S. Nelson  
Clerk of Court Helen S. Nelson retired effective August 2, 2021. She was honored by Mayor Locklear and Town Council with a Proclamation for a total of 38 ½ years of dedicated service to the Town of Moncks Corner. Chief Municipal Judge Shaheena Bennett was in attendance and participated in the presentation by reading the Proclamation on behalf of Mayor Locklear and Town Council.
3. **Recognition:** 2022 Berkeley Varsity Baseball Team - SCHSL AAAAAA Baseball State Champions

This item was deferred until the August 16, 2022, meeting of Council.

## APPROVAL OF MINUTES

4. **Regular Meeting of Council:** June 21, 2022  
Motion made by Mayor Pro-Tem Dennis, to approve the regular meeting minutes of June 21, 2022, seconded by Councilmember Law. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

## REPORTS

5. **Mayor's Report:** Michael A. Locklear  
Mayor Locklear reported that everything went well during the 4<sup>th</sup> of July festivities. He commended staff for a job well done. He also reported that HBO was here in Moncks Corner filming a series, "Righteous Gemstones". He added that it was exciting to see.
6. **Administrator's Report:** Jeffrey V. Lord  
Finance Director Justine Lovell introduced Erica Black. Erica was hired to serve as an Accounts Payable Clerk for the Town. She comes to the Town from Lowcountry Eye Care. She graduated from Trident Technical College with an Associate Degree in Applied Science (HIM).

Chief Municipal Judge Shaheena Bennett introduced Kali Bravo. She was hired as an Administrative Assistant in the Court Department. Kali comes to the Town from Blazer Law Firm. She graduated from Trident Technical College with an Associate Degree in Paralegal. She also served active duty in the United States Navy from 2001-2008.

Mayor Locklear and Town Council welcomed them both to the Town of Moncks Corner.

Administrator Lord added that the Miracle League Field construction is coming along quite well. We are currently at 50% completion. We are very happy with the progress. He also added that he plans to schedule a FY 2023 Budget Workshop prior to the next Council meeting.

## NEW BUSINESS

7. **Appointments:** Consider appointments to the American Rescue Plan Act Grant Committee - Doug Polen  
Town Council appropriated approximately \$850,000 of ARPA funds for a business development grant. This grant has been designed to help small businesses in Moncks Corner with items such as façade improvements, landscaping, branding & signage, and digital marketing. The Town received approximately 65 grant applications at this point.

The following were recommended by staff to serve on the American Rescue Plan Act Grant Committee:

- Charlotte Cruppenink
- Teresa McLaughlin
- Connor Salisbury
- Carolyn Haynes Smith
- Dannielle Dixon Thomas

Director Polen added that this committee is not envisioned to be a long-term committee, so at this time no term ending date is recommended. Should modifications be required to membership or terms, staff will come back to Council for clarification or for new appointments.

Motion was made by Councilmember Law, to approve the appointments as recommended, motion seconded by Councilmember Kitts. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

8. **First Reading:** Consider an application to rezone property at 306 N. Live Oak, TMS 142-04-01-004, from C-1, Office & Institutional, to R-2, Single-Family Residential.

Motion made by Councilmember Law, to approve the above referenced application for re-zoning for First Reading. Motion seconded by Councilmember Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

9. **First Reading:** Consider an amendment to Article 6 of the Zoning Ordinance.

Motion made by Councilmember Law, to approve the amendment to Article 6 of the Zoning Ordinance for First Reading. Motion seconded by Councilmember Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

## OLD BUSINESS

**10. Old Business:** There was no old business brought before Council.

## PUBLIC INPUT

There were no comments from the public.

## EXECUTIVE SESSION:

### **11. Contractual Matter:** Court Department

Motion was made by Mayor Pro-Tem Dennis to go into executive session to discuss a contractual matter pertaining to the Court Department. Motion was seconded by Councilmember Law and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

Motion was made by Mayor Pro-Tem Dennis to go out of executive session and to reconvene to the regular meeting of Council. Motion was seconded by Councilmember Law and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

Mayor Locklear had nothing to report out of executive session.

## ADJOURNMENT

Motion was made by Councilmember Sweatman, seconded by Mayor Pro-Tem Dennis to adjourn the regular meeting of Council. Meeting was adjourned at 6:42 p.m. Motion was approved unanimously as follows.

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Sweatman, Councilmember Ware.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

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Marilyn M. Baker/Clerk to Council

August 16, 2022  
DATE