



# TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal  
Complex, 118 Carolina Avenue  
TUESDAY, NOVEMBER 14, 2023 at 6:00 PM

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## MINUTES

### CALL TO ORDER

The regular meeting of the Town Council was called to order by Mayor Pro-Tem David Dennis at 6:00 p.m.

#### Present:

Mayor Pro-Tem David A. Dennis, Jr.  
Council Member DeWayne G. Kitts  
Council Member James N. Law, Jr.  
Council Member Latorie S. Lloyd  
Council Member Chadwick D. Sweatman  
Council Member James B. Ware, III

#### Staff Present:

John S. West, Town Attorney  
Jeffrey V. Lord, Town Administrator  
Marilyn M. Baker, Administrative Services Director/Clerk to Council  
Justine H. Lovell, Finance Director  
Rebecca T. Ellison, Recreation Director  
R. Logan Faulkner, Public Service Director  
Robert L. Gass, III, Fire Chief  
Stephen G. Young, Police Chief  
Lee W. Mixon, Jr., Police Captain  
Justin S. Westbrook, Community Development Director  
Rebecca Vetter, Business Development Manager  
Mohamed A. Ibrahim, Technology Manager

Absent: Mayor Michael A. Locklear

### INVOCATION

Invocation was delivered by Town Attorney, John S. West

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Council Member Latorie Lloyd.

### PRESENTATIONS

1. **Proclamation:** South Carolina Native American Heritage Month

Mayor Pro-Tem Dennis read and presented a proclamation to representatives of the Varner Tribe proclaiming the month of November 2023 as South Carolina Native American Heritage Month.

## APPROVAL OF MINUTES

### 2. **Minutes:** Regular Meeting of Council - October 17, 2023

Motion made by Council Member Law to approve the regular meeting minutes of October 17, 2023. Motion was seconded by Council Member Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

## REPORTS

### 3. **Mayor's Report:**

In Mayor Locklear's absence, Mayor Pro-Tem Dennis reported the following:

- The Dorchester Children's Advocacy Center will hold a groundbreaking ceremony on Thursday, November 16<sup>th</sup> for the future Berkeley Children's Advocacy Center at 120 Executive Parkway in Moncks Corner.
- Wendy's Restaurant will hold their ribbon cutting on their new Foxbank location on Friday, November 17<sup>th</sup>.
- The Town's Annual Christmas In The Corner will be held on Thursday, November 30<sup>th</sup> from 6-8 p.m.
- The Town's 30<sup>th</sup> Annual Christmas Tree Lighting Program will be held on Friday, December 1<sup>st</sup> at 6 p.m.
- The Town's Annual Christmas Parade will be held on Saturday, December 2<sup>nd</sup> beginning at 6 p.m.

### 4. **Administrator's Report:** Jeffrey V. Lord

Administrator Lord reported the following:

- The Police Department has received the two Harley-Davidsons. They are currently being upfitted. Two of our officers will be training on the motorcycles before they are put in service.
- The restrooms at the Miracle League Field have received an order to proceed.
- The Town has a request for proposals for demolition services for three structures. Bids will be due December 8<sup>th</sup> @ 10 a.m.

## NEW BUSINESS

### 5. **Consideration of Bids:** Lease Purchase - 2024 Ford F750 Sanitation Truck

Administrator Lord explained that Council included the purchase of a sanitation truck in the FY 2024 budget. Due to growth, another truck is needed to meet the increase in demand. Staff received three bids for the purchase of a new sanitation truck as follows:

- Carolina International Trucks – 2025 MV607 SBA Rear Loader GVWR 25500 \$189,774 with a delivery date of 06/25/2024.

- RDK Truck Sales – 2023 Ford F750-RL GVWR 21000 - \$202,166 – In Stock
- Amick Equipment Co. – 2024 Peterbilt 220 – 26000 GVWR - \$215,517 with a delivery date of 11/30/2023.

He requested authorization to purchase the 2023 Ford F750 from RDK Truck Sales in the amount of \$202,166. This truck is ready for immediate delivery. Receiving the truck now will help with the increase in demand for sanitation services. It will also serve as a backup when the other trucks are out of service.

Motion was made by Council Member Ware to approve purchasing the truck from RDK Truck Sales at \$202,166. Motion was seconded by Council Member Law. Motion to approve was unanimous as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

**6. Consideration of Bids:** Lease Purchase - Financing Options for a 2023 Ford F750 Sanitation Truck

Administrator Lord explained that Council approved a lease purchase for a new sanitation truck in the FY 2024 Budget. Staff solicited bids from local banks for financing the sanitation truck through a lease purchase. 7 banks were contacted, two responded. Farmers and Merchants Bank and First Citizens Bank offering monthly and quarterly payments over 5, 7 and 10 year terms with several options of interest rates.

Staff requested that the bid be awarded to First Citizens Bank for a 5-year term at 5.19% and quarterly payments. The FY 2024 Budget allowed for a \$45,000 annual payment. The payment to First Citizens will be below the budgeted amount.

Motion was made by Council Member Law to award the bid to First Citizens Bank for 5-years @ 5.19% with quarterly payments. Administrator Lord to execute the contract for financing. The amount financed \$202,166. Motion was seconded by Council Member Sweatman. Motion to approve was unanimous as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

**7. First Reading:** An Ordinance to amend the business license ordinance to update the class schedule as required by ACT176 of 2020.

Administrator Lord and staff explained that municipalities levying a business license tax must adopt by ordinance, the latest standardization business license class schedule as recommended by the MASC and adopted by the Director of the Revenue and Fiscal Affairs Office. Changes include amendments to the rate class schedules, changes to the NAICS Codes for Class 8.3 (Telephone Companies), Class 8.6 (Billiard or Pool Table Establishments) and Class 9.41 and 9.42 (Seasonal and Peddlers). Changes will take effect May 1, 2024.

Motion was made by Council Member Law to approve the changes as required by Act 176 of 2020. Motion was seconded by Council Member Sweatman. Motion to approve was unanimous as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

## **OLD BUSINESS**

**Old Business:** There is no old business to be brought before Council.

## **PUBLIC INPUT**

Joe Clemons of 2202 Addidas Street, Eutawville, SC expressed concerns that the police department was not assisting him with an alleged crime that his name was forged on an insurance policy by a local insurance agent.

## **EXECUTIVE SESSION**

### **8. Discussion:** Discuss a Personnel Matter

Motion was made by Council Member Ware to go into executive session to discuss personnel matter. Motion was seconded by Council Member Law and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

### **Out of Executive Session:**

Motion was made by Council Member Law to go out of executive session and to reconvene to the regular meeting of Council. Motion was seconded by Council Member Sweatman and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

### **Reconvene:**

Motion was made by Council Member Ware to reconvene to the regular meeting of Council. Motion was seconded by Council Member Law and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

Motion was made by Councilmember Ware to increase employees Christmas Bonus from \$400 for full time employees to \$600 and from \$200 to \$300 for part time employees. Staff will follow the same protocol in distributing bonuses under the guidelines as in prior years.

## **ADJOURNMENT**

*Motion was made by Council Member Ware, seconded by, Council Member Law to adjourn the regular meeting of Council. The meeting was adjourned at 7:03 p.m. Motion was approved unanimously as follows.*

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware

*A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and the Town Website at least 24 hours prior to the meeting.*

Minutes Approved and Adopted:

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Marilyn M. Baker/Clerk to Council

December 19, 2023

DATE