



# TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal  
Complex, 118 Carolina Avenue  
TUESDAY, OCTOBER 17, 2023 at 6:00 PM

---

## MINUTES

### CALL TO ORDER

The regular meeting of the Town Council was called to order by Mayor Michael Locklear at 6:00 p.m.

#### Present:

Mayor Michael A. Locklear  
Mayor Pro-Tem David A. Dennis, Jr.  
Council Member DeWayne G. Kitts  
Council Member James N. Law, Jr.  
Council Member Latorie S. Lloyd  
Council Member Chadwick D. Sweatman  
Council Member James B. Ware, III

#### Staff Present:

John S. West, Town Attorney  
Jeffrey V. Lord, Town Administrator  
Marilyn M. Baker, Administrative Services Director/Clerk to Council  
Justine H. Lovell, Finance Director  
Rebecca T. Ellison, Recreation Director  
R. Logan Faulkner, Public Service Director  
Robert L. Gass, III, Fire Chief  
Stephen G. Young, Police Chief  
Lee W. Mixon, Jr., Police Captain  
Justin S. Westbrook, Community Development Director  
Rebecca Vetter, Business Development Manager  
Mohamed A. Ibrahim, Technology Manager

### INVOCATION

Invocation was delivered by Reverend Henry Dixon, Truth Tabernacle

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Council Member James Ware.

### APPROVAL OF MINUTES

1. **Minutes:** Regular Meeting of Council - September 19, 2023

Motion made by Council Member Law to approve the regular meeting minutes of September 19, 2023. Motion was seconded by Council Member Ware and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

## REPORTS

### 2. **Mayor's Report:** Michael A. Locklear

Mayor Locklear reported that he attended a ribbon cutting ceremony at the Trident United Way Berkeley Resource Connection Center on October 10<sup>th</sup>. The new Center is located at 500 South Live Oak Drive.

He also had the opportunity to speak at the Chamber of Commerce meeting. He provided a brief update and overview of Council's vision, future growth, and development plans for the Town. Approximately 40 people attended.

### 4. **Administrator's Report:** Jeffrey V. Lord

Administrator Lord provided a brief overview of the Park and Recreation Master Plan Report. The report consisted of the methodology of the survey, public survey results, group meetings, site visits, facility and amenity needs, importance, and priority investment ratings. The report focused on the master planning of the existing Moncks Corner Youth Fields, Dr. William H. Lacey Memorial Park, and Grady Park. It also features conceptual master plans for a brand-new Wellness Center, pickleball courts near Berkeley Middle School and a passive park on the recently acquired land under a FEMA grant. An opinion of probable construction costs was also completed for each of the parks. It is important to note that the conceptual master planning of the parks is based on GIS and aerial information and is not comprehensive. Administrator Lord suggested several options for funding the projects. He asked Council to review the report and let him know what their priorities are and then funding options can be addressed at that time.

## NEW BUSINESS

### 5. **Bid Consideration:** Construction of Miracle League Restroom

Administrator Lord explained that staff received bids on October 6, 2023, to construct a restroom for the Miracle League Field that is designed to accommodate the users of the facility. Bids were received as follows:

Construction Services Group	\$215,000
Icon Contracting	\$ 98,638
Carolina Contracting Solutions	\$119,200

Icon Contracting was the lowest bid (\$98,638).

**Funding:** \$25,000 was awarded to the Town from Berkeley County's Discretionary Fund for this project. There is \$28,934.57 in unallocated funds remaining for the Miracle League Field. The balance of \$44,703.43 is available in the Abatement and Improvement Fund.

Staff recommended awarding the bid to Icon Contracting as the low bid at \$98,638 and authorizing staff to approve changes that reduce the cost of the project or do not increase the project more than 10%.

Motion was made by Council Member Law to approve Icon Contracting as the low bid at \$98,638 and authorize staff to approve changes that reduce the cost of the project or do not increase the project more than 10%. Motion was seconded by Council Member Ware. Motion to approve was unanimous as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

## **OLD BUSINESS**

**Old Business:** There is no old business to be brought before Council.

## **PUBLIC INPUT:**

Thomas Hamilton of 205 West Main Street reported that he had done a survey with 49 people in Town for 7 of the proposed recreation projects. Their number one on the survey was a splash pad, Lacey Park was number two, more benches, picnic tables and a pool for the Recreation Complex was also priority. His personal preference would be a second pickleball court at the Recreation Center. Unity Park came in last because people don't understand why an amphitheater is needed at Unity Park when we have all of our events at the Recreation Center.

## **EXECUTIVE SESSION:**

### **7. Discussion:** Negotiations related to a proposed contractual agreement

Motion was made by Council Member Law to go into executive session to discuss negotiations related to a proposed contractual agreement. Motion was seconded by Council Member Sweatman and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

### **Out of Executive Session:**

Motion was made by Mayor Pro-Tem Dennis to go out of executive session and to reconvene to the regular meeting of Council. Motion was seconded by Council Member Sweatman and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

### **Reconvene:**

Motion was made by Council Member Sweatman to reconvene to the regular meeting of Council. Motion was seconded by Council Member Ware and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

Mayor Locklear had nothing to report out of executive session.

**ADJOURNMENT:**

*Motion was made by Council Member Law, seconded by, Council Member Ware to adjourn the regular meeting of Council. The meeting was adjourned at 6:45 p.m. Motion was approved unanimously as follows.*

*Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware*

*A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and the Town Website at least 24 hours prior to the meeting.*

*Minutes Approved and Adopted:*

\_\_\_\_\_  
Marilyn M. Baker/Clerk to Council

November 14, 2023  
DATE