



# BUDGET WORKSHOP MEETING

Town of Moncks Corner Public Service Building,  
363 Peagler Way  
TUESDAY, AUGUST 23, 2022 at 12:00 PM

## MINUTES

### CALL TO ORDER

The Budget Workshop of Town Council was called to order by Mayor Michael Locklear at 12:00 p.m.

#### Present:

Mayor Michael A. Locklear  
Mayor Pro-Tem David A. Dennis, Jr.  
Councilmember DeWayne G. Kitts  
Councilmember James N. Law, Jr.  
Councilmember Latorie Lloyd  
Councilmember Chadwick D. Sweatman  
Councilmember James B. Ware, III

#### Staff Present:

Jeffrey V. Lord, Town Administrator  
Marilyn M. Baker, Clerk to Council  
Justine H. Lovell, Finance Director

### AGENDA ITEMS

- 1. Discussion:** FY 2023 Budget  
Council reviewed, discussed, and approved the following changes for the proposed FY 2023:

#### Departments

##### Administration:

- Performance based merit increases of 2% included. Evaluations will be done and processed sometime around April, 2023 (\$74,815)
- 2.5% Cost of Living raises will be implemented for employees the first pay period in October 2022 (\$187,500)
- Recodification of the Town's Code of Ordinances (\$14,000) and painting/improvements (\$5,000) of the Administrative Offices.

##### Fire Department:

- New fire engine is anticipated to be grant funded. (\$776,485) The fire engine will still be ordered for next year's budget if the grant is not awarded.

**Revenue Opportunities:** The following changes will be implemented during the FY 2023:

- **Roll Cart Registration Fee:** We are currently charging a \$35 non-refundable registration fee to get the initial roll carts (both brown and green) for trash service. Currently each roll cart costs \$64.39

for a total cost of \$128.79. The registration fee will increase to \$80 to help defray the costs of the cans. This would be an estimated revenue increase of approximately \$4,500.

- Damaged Cans: We are currently replacing all cans free of charge, whether they are damaged by us or the resident. There will be no change.
- Extra Cans: There are several residents who have extra cans from when the Town took over from Republic Services back in 2020. These residents are not currently being billed for these additional cans that are being serviced. Going forward the Town will bill them for that service at an additional \$13.91 per can per month. There are approximately 100 additional cans that are not being charged. The resident will be required to pay the additional monthly charge for those additional cans going forward or have the option to have them removed. If they choose to continue the service with the second can, these additional charges will increase revenue approximately \$16,692.
- Zoning Permits: The current charge to get a zoning permit is \$100. The minimum fee will increase to \$300 to help defray the costs of \$70 to run the ad in the paper (which is required) and to call a meeting of the BZA which is 6 people at \$25 a meeting for a total expense of \$220. This will increase revenue approximately \$1500.
- Recreation Registration Fees: Rates for sports will increase to \$35 for in-town residents and \$85 for out-of-town residents. Currently rates for in-town are \$30 and \$70 for out-of-town. The average cost per child is \$53 (\$13/shirt, \$4/socks, \$12/hat, and \$24/official) this doesn't include having field supervisors, trophies, lights, sports equipment provided for practice, jerseys for the coach and more. Currently to sponsor a team is \$225 which helps pay for the additional items not covered in the child's expense. Increasing rates will help offset cost. Other municipalities for comparison – Goose Creek \$45 in town/ \$75 out of town, Hanahan \$40 in town / \$65 out of town, North Charleston \$30 in town / \$60 out of town, Mt Pleasant \$85 in town / \$115 out of town, City of Charleston \$30 in town / \$55 out of town, Isle of Palms \$30 in town / \$33 out of town). Currently we are estimating 40% of our kids are in-town residents and 60% are out of town.
- Recreation Sponsorship for Teams (name on jersey): Team sponsorships will increase to \$250 per team and the year-round fees will remain at \$600 each. Currently team sponsorships are \$225 for spring, fall, and basketball and \$600 for year-round. Organizations do get to use this as advertising and a tax write-off for their business. With this increase we could see an increase of approximately \$3,325 if all teams are sponsored.
- Recreation Sponsorship for Signs: Sponsorship signs will increase to \$300 for a new sign, \$200 for a renewal. Signs are currently \$250 for a new sign, \$200 for a renewal. Signs cost up to \$110 ea. There are currently 24 signs out at the complex. This will increase revenue approximately \$1,200.

- Special Events Permit Application: There is no charge currently for a special event permit application. Moving forward, there will be a \$25 fee for this application. Currently Recreation, Special Events Director, Public Service, Police and Fire Departments review these applications to make sure they are safe and appropriate for the public. By charging \$25 this would increase the revenue approximately \$300.
- Business License for Peddlers/Solicitors/Seasonal Businesses (Rate Code 9.40): Currently we are charging a minimum of \$10. Moving the rate to a minimum of \$25 would help defray the costs to process the license. A separate ordinance will be adopted amending the Business License Code.
- Train Depot: Currently, rates for in-town are \$150/\$300 for half day and full day and for out of town \$250/\$500. Rates for Saturday and Sunday will increase to \$300/\$600 for half day and full day for in-town residents and \$500/\$1000 for half day and full day for out-of-Town residents.
- Millage Increase: After lengthy discussions, the consensus of Council was to raise millage rates 10 mills. The millage for operating will increase to 74.1 mills and 3 mills for debt for a total of 77.1 mills. As the Town's largest revenue stream, property taxes provide 42% of General Fund revenues. Due to the rise in the costs to provide the taxpayers with the same level of services, and to retain personnel, it was necessary to increase millage to keep up with the changes in today's economy. As expenses continue to rise at a higher rate than revenue, Council and staff will continue to find ways to maintain the same level of services and try to find ways to reduce expenses. Although Council implemented some revenue adjustments with some of the fees, this is just a small increase compared to the larger costs to operate. Based on current assessed values, a mill is worth \$77,571.31. The following chart was used only as a guide based on a \$250,000 home.

Mills	Revenue Increase	Increase to Homeowner
1	\$ 77,571.31	\$ 10.00
3	\$ 232,713.93	\$ 30.00
5	\$ 387,856.55	\$ 50.00
10	\$ 775,713.10	\$ 100.00
12	\$ 930,855.72	\$ 120.00
14	\$ 1,085,998.34	\$ 140.00
17.67	\$ 1,370,685.05	\$ 176.70

**EXECUTIVE SESSION:**

2. **Discussion:** Personnel/Contractual Matters pertaining to the FY 2023 Budget – Council did not go into executive session to discuss personnel or contractual matters.

**ADJOURNMENT**

Motion was made by Councilmember Kitts, seconded by Councilmember Ware to adjourn the Budget Workshop. Meeting was adjourned at 1:40 p.m. Motion was approved unanimously as follows.

Voting Yea: Mayor Pro-Tem Dennis, Councilmember Kitts, Councilmember Law, Councilmember Lloyd, Councilmember Sweatman, Councilmember Ware.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

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Marilyn M. Baker/Clerk to Council

September 15, 2022  
DATE