



The Lowcountry's Hometown

PO Box 700 | Moncks Corner, SC 29461 | 843.719.7900 | monckscorner.sc.gov

STAFF REPORT

TO: Town Council

FROM: Justin Westbrook, Community Development Director

SUBJECT: Consulting Firms for Safe Streets for All (SS4A) Planning & Demonstration Grant

DATE: November 11, 2025

Background: The town sought and was awarded a Demonstration and Planning grant by the US Department of Transportation, for their Safe Streets and Roads for All (SS4A) Grant Program. This grant program was created to provide \$5 billion in appropriated funds for regional and local initiatives to prevent roadway fatalities and serious injuries. The grant type the Town applied for is a Demonstration and Planning grant, to develop an Action Plan, and was awarded \$240,000.00 to help create and implement an action plan. The Town will use these monies to hire a consultant who has experience writing such plans.

An Action Plan will study traffic concerns in Town, with a focus on our major corridors, and provide a list of potential projects and goals aimed to helping provide safer streets. Once adopted, the Town may then be eligible to seek implementation grants through the SS4A program for funding the infrastructural, behavioral, and operational projects in the Action Plan.

Staff solicited qualifications using a Request for Qualifications (RFQ) on October 7th, 2025, and received them on October 31st, 2025. Staff reviewed and scored the four (4) submittals, having spoken with all applicants during the process, for questions and request for clarifications.

Exhibits: N/A

Funding: N/A

Staff Recommendation: After rating all applicants using the scoring criteria in the Request for Qualifications (RFQ), Staff was able to identify an applicant that most closely aligned with our RFQ and who has performed similar work and seen very positive results from around the State and Lowcountry. Staff is recommending Stantec for their approach, methodology, availability and familiarity with the SS4A program.

Town Council Action Requested: Approve Staff to move forward using a consulting firm and authorize the Community Development Director to execute indefinitely Delivery Contracts with the listed firms.